

# **IQBAL COLLEGE, PERINGAMMALA**

## **Minutes of IQAC Meeting and Action Taken Report**

<b>Meeting -1 of the year 2017-18</b>	<b>2<sup>nd</sup> June 2017</b>
<b>IQAC –Members</b>	
	Secretary, Iqbal College Trust
Dr. U. Nazarudeen	Chairman IQAC, Principal
Dr. Dr. V Jayaraju	IQAC Coordinator , Associate Professor Department of Commerce
Dr. K P Madhusoodanan Pillai	Associate Professor Department of English
Mr. Kiran C.G.	Assistant Professor Department of Physics
Dr. Nusaifa Beevi	Associate Professor Department of Botany
Dr. Sajeena Muhamed S	Assistant Professor Department of Zoology
Dr. R. Roshni	Assistant Professor Department of Hindi
Mr. Anas S.	Assistant Professor Department of Politics
Mrs. N. Azeena	Administrative, Technical Staff
Reshma Raju	Student Representative.
Muhammed Nadarshan	Student Representative.
Dr. S. Baiju	Assistant Commissioner, Commercial Tax, Alumni Member
Dr. Ajeesh Kumar	Director, Vrindavanam group, Member (Industrialist)
Dr. Raju Antony	Vice President of PTA Member (stake holder)
Dr. M Kamarudeenkunju	Reader in Botany, University of Kerala

<b>Minutes of IQAC Meeting</b>	<b>Action Taken Report</b>
<ol style="list-style-type: none"> <li>1. Decided to initiate the process of submission of IIQA and AQAR in partial requirement of NAAC accreditation process.</li> <li>2. The committee discussed the plan of action for the current academic year.</li> <li>3. The committee considered the requirement for orientation to the new students. The orientation would cover anti-ragging, student discipline, punctuality and code of conduct in the college.</li> </ol>	<p>Submitted AQAR and IIQA</p> <p>Decided to complete the plan of action on time</p> <p>Conducted orientation classes to the newly admitted students.</p>

# **IQBAL COLLEGE, PERINGAMMALA**

## **Minutes of IQAC Meeting and Action Taken Report**

<b>Meeting – 2 of the year 2017-18</b>	<b>1<sup>st</sup>January2018</b>
<b>IQAC –Members</b>	
	Secretary, Iqbal College Trust
Dr. U. Nazarudeen	Chairman IQAC, Principal
Dr. Dr. V Jayaraju	IQAC Coordinator , Associate Professor Department of Commerce
Dr. K P Madhusoodanan Pillai	Associate Professor Department of English
Mr. Kiran C.G.	AssistantProfessor Department of Physics
Dr. NusaifaBeevi	Associate Professor Department of Botany
Dr. SajeenaMuhamed S	AssistantProfessor Department of Zoology
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<b>Minutes of IQAC Meeting</b>	<b>Action Taken Report</b>
<ol style="list-style-type: none"> <li>1. The meeting evaluated the status of the application and ensured all procedures are progressing properly.</li> <li>2. Decided to update all necessary NAAC files</li> <li>3. The committee decided to intimate the students about the accreditation process.</li> </ol>	<p>All the teachers are asked to update their records as per the requirements. Conducted an orientation programme for students about the need of accreditation</p>