



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution	IQBAL COLLEGE
Name of the head of the Institution	Major Dr. U. ABDUL KHALAM
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	0472-2845537
Mobile no.	9447026761
Registered Email	iqbalcollege@rediffmail.com
Alternate Email	iqaciqbalcollege@gmail.com
Address	DAIVAPURA P. O. PERINGAMMALA
City/Town	Thiruvananthapuram
State/UT	Kerala
Pincode	695563
2. Institutional Status	

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	state
Name of the IQAC co-ordinator/Director	Dr. V. JAYARAJU
Phone no/Alternate Phone no.	04722845537
Mobile no.	9447958248
Registered Email	iqaciqbalcollege@gmail.com
Alternate Email	vjayaraju@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://www.iqbalcollege.edu.in/iqac?page=AQAR
4. Whether Academic Calendar prepared during the year	Yes
if yes, whether it is uploaded in the institutional website: Weblink :	https://www.iqbalcollege.edu.in/student-support?page=Academic%20Calendar

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B	2.77	2010	04-Sep-2010	03-Sep-2015
2	B++	2.86	2018	30-Nov-2018	29-Nov-2023

6. Date of Establishment of IQAC	01-Jun-2011
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Workshop on Assessment	23-Aug-2018	73

and Accreditation	1	
Seminar on SSR	05-Sep-2018 2	204
Helping Hand to the Flood Victims	18-Aug-2018 8	647
Fund Collection to Chief Ministers Distress Relief Fund	15-Oct-2018 1	571
Orientation Programme for New Students	03-Jul-2018 1	345
Workshop on Intellectual Property Rights (IPR)	22-Nov-2018 1	126
Add on Course on Library & Information Science	11-Jul-2018 180	33
Academic & Administrative Audit	20-Mar-2019 1	1022
Renovation of Library along with Student	06-Jul-2018 1	1022
A mini conference Hall	06-Jul-2018 1	1022
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution	Different Schemes	Various Funding Agencies	2018 365	51226225
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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	4
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Secured Re Accreditation from NAAC. Improved the teaching, learning and physical facilities of the college. Helping Hand to the Flood Victims of Kerala

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To increase the number of ICT enabled Class rooms	More facilities for multi media teaching.
To provide more facilities for differently abled.	The Campus become Differently Abled Friendly
To conduct an awareness programme among first year students about the various scholarships and financial assistances.	Opportunity to get financial assistance to the deserved
Promotion and facilitation of improved teaching-learning practices.	Advancement of Teaching Learning process
To renovate the computer lab	More computer facilities for the students.
To expedite the pending CAS promotion of faculties	Faculties got their promotions on time.
To encourage the faculties to attend orientation/refresher courses	Opportunity for Career Advancement
To renovate the rain water harvesting system	Conservation of water
To engage in more community linked activities	Social commitment of the institution
To widen the reading area of the library	Better Reading Facilities

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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
College Council	20-Feb-2020

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

Yes

Date of Visit

30-Oct-2018

16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2019
Date of Submission	14-Feb-2019
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	To improve the efficiency of Institutional activities, management Information Systems are introduced in the College. College Office MS Office and Spark for Preparation of Salary Bills Library LIBSOFT Departments: Students Exam Registration and CE marks through University Examination Portal Scholarships: Centralized scholarship portals

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Iqbal College, Peringammala, a renowned institution for higher education offers seven undergraduate and three postgraduate programs. The implementation of Choice Based Credit and Semester System in the college by the University of Kerala in 2010 facilitated the students to secure their Bachelor degree with electives and open courses. The introduction of open course provides a gateway to an interdisciplinary approach. The PG programmes come under the Semester System. The curriculum and strategies are in accordance with the mission and vision of our institution. Students can opt elective and open courses within the limit of course and seat availability. In the fifth semester, the students can choose open course offered by other departments. Appropriate counselling is given to the students in the selection of open course. The chosen course is allotted to him/her on the basis of merit. The open courses offered by each department are finalized considering the demand for the course but within the limit of those stipulated by the University. Weaker students are given remedial classes beyond the teaching hours with the existing man power of the college. Whenever needed, assistance of external experts is also sought. Since our college is affiliated to the University of Kerala, the college has to follow the curriculum prescribed by the University. All the teachers are fully equipped for carrying out the curriculum transaction process through ICT. They participate in the design and development of the syllabi and curricula through representation in academic bodies. Participation of teachers in workshops/seminars provides opportunities for them to comprehend with curriculum and changes introduced in the existing curriculum. The stakeholders including the students and their parents are given counselling at the commencement of the program in order to familiarize them with the curricular and behavioral aspects. PTA and Alumni meetings are held regularly to appraise

the curricular aspects and students' performance. The UG and PG monitoring committees and IQAC supervise and monitor the implementation of the curriculum within the stipulated time. The action plan includes the implementation of Academic Calendar, preparation of Work Diary, and motivational strategy for advanced learners and remedial classes for slow learners. Additional classes are arranged if required. Tutorial system has also been introduced for the benefit of the students. Other curricular activities like seminars and workshops are also arranged. For the purpose of internal evaluation, test papers and assignments are given in each semester. The results of the internal examinations were published within the stipulated time. The question papers and results are documented systematically. The faculty members are persistently on the way to quality improvement.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Certificate in Library Information Science	Nil	22/09/2018	180	Employability	Yes

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BSc	Botany	01/06/2018
BSc	Mathematics	01/06/2018
BSc	Physics	01/06/2018
BSc	Zoology	01/06/2018
BA	History	01/06/2018
BCom	Finance	01/06/2018
MSc	Botany	01/06/2018
MA	History	01/06/2018
MCom	Finance	01/06/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	33	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Certificate in Library	22/09/2018	33

Information Science		
Mushroom Cultivation Marketing	01/06/2018	35
Vermiculture and Apiculture	11/12/2018	26
Programming in C	12/12/2018	28
Copy Editing	01/06/2018	41
Technical English	12/12/2018	40
Advanced Corporate Accounting Reporting	01/06/2018	25
Security Analysis Portfolio Management	14/12/2018	25
Income tax planning and Management	01/06/2018	25
Entrepreneurship Development	01/06/2018	72
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	Zoology	20
BSc	Botany	31
MCom	Finance	26
MSc	Botany	6
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>The Feedback forms were collected from students, Teachers, Parents and Alumni of various disciplines at a random manner and were analysed. The students have high opinion (65) of the units in the syllabus and the competency expected out of the courses. The learning value in terms of broadening perspectives of skills, concepts, knowledge and analytical abilities are also found to be very good. However the students are not happy with the evaluation scheme of the course. Only 40 found it to be excellent. Similar is the case of Credit and Semester system (40) found it to be very good. The use of ICT in the syllabus is satisfactory (60 found it to be good). The textual and reading material prescribed need to be revised as only 15 found it to be excellent. Integration</p>

of course material with environment and other socially relevant issues is appreciable with 60 students finding it excellent. The duration of the course and time allocation for the materials needs to be reworked on. The teachers (60) found the syllabus as suitable and need based. Availability of corresponding reference materials for the course content was also appreciable. 75 found it as excellent. Regarding the availability of optional subjects, teachers are not happy (40). The teachers appreciate (65) regarding the integration of course material with environment and other socially relevant issues. In the case of use and integration of ICT in the syllabus, 50 teachers found it as excellent. They have high opinion about the syllabus which ensures knowledge and competency of students. Similar is the case of evaluation of Credit and Semester System. 56 found it as excellent. However, they have grievances regarding the allocation of time to cover the syllabus and only 25 rated it as excellent and 38 of the teachers rated it as poor. Parents found the course suited because of the high employability (60). The quality and relevance of the courses invited much applause (65). Parents were not very happy with the work load of the curriculum. Only 45 rated it as good. They appreciated the positive outcomes of the course on the ward on the basis of knowledge base, improvement of life skills and soft skills. 65 rated it excellent. However, they have grievances regarding the exam procedure and evaluation process of the University, only 40 rated it as excellent and suggested greater transparency of the evaluation system. The alumni are pleased with the Teaching Learning process. 70 rated it Excellent. They applauded the changes incorporated in the curriculum. They were also happy about the learning experience in terms of their relevance in real life application. There is still room for improvement in the evaluation scheme of the University. The internal evaluation pattern could also take certain changes. ACTION TAKEN REPORT The opinions of all the stakeholders were discussed in the College Council. It has been decided to take up the matter of improvement of the evaluation system of the courses with the University.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MCom	Finance	26	138	26
MA	History	16	113	16
MSc	Botany	18	247	18
BCom	Finance	73	763	73
BA	History	65	845	65
BSc	Botany	35	476	35
BSc	Zoology	29	441	29
BSc	Physics	35	428	35
BSc	Mathematics	46	512	46
BA	English & Communicative English	46	468	46

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	880	95	28	0	23

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
51	51	8	16	5	10

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The institution has an effective mentoring system or tutorial system in which a mentor directs the studies of each small group of students assigned to him/her. It involves discussion with the students group about various issues especially academics. A tutor maintains close relationship with the students so that their inhibitions can be expressed and find a way towards solution finding. Thus maintaining a personal rapport can make them self sufficient to tackle personal and academic challenges. Walk with the Scholar Program (WWS) Scheme is a new initiative envisioned by the Government of Kerala for students in Under Graduate Programs in Arts, Science and Commerce. It has a multifaceted aim to provide guidance to the mentees, give orientation to prepare them for better employment and to select the areas for their future study. As part of this, WWS introduced the idea of mentoring. Some permanent faculty interested in this program would be selected to become the Mentor of a group of 5 students from different disciplines. The mentor performs the dual role of a Mentor and a Friend. Classes on Personality Development, Vocabulary etc were provided to the mentees. The mentees were selected by the Coordinator through an Entrance Test. The students who score high marks would be made to attend an interview conducted by the mentors. Only after this the Selection List would be published. There are two categories of Mentors in WWS i.e. Internal Mentor External Mentor. Internal Mentors are faculties interested in the program within the institution whereas External Mentors are resource persons from different professions like Engineering, Medicine, Architecture, Law, Hospitality, Media, Business, Teaching, Administration or from any fields. They are invited to the institution by the Coordinator to take classes for the mentees. The mentors have to keep a record of the classes taken and a biodata register of the mentees. The 30 students selected from the institution will continue in the program for the entire 3 year duration. SCHOLAR SUPPORT PROGRAM (SSP) is yet another program envisioned by the Government of Kerala. Similar to the WWS, SSP also has a team comprising of a Coordinator, Mentors and Mentees. The Coordinator is assigned with the responsibility to conduct an entrance test for selecting students to the program. The students who score low in the test would be taken to the SSP. Its aim is to provide a helping hand to the weak students for their academic improvement thereby enabling them to stand independent. Each mentor will be assigned 5 students and the mentor will provide psychosocial support apart from helping them to improve their academic performance. Resource persons from prestigious institutions are invited by the Coordinator of SSP to take classes on Personality Development, Vocabulary Improvement, Skill Development etc. and guide them properly. The core aim of these two programmes are to enhance the academic performance of the mentees, to build in them confidence and mould them to become better individuals.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
975	51	1 : 20

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
51	28	23	23	18

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Dr U Abdul Kalam	Principal(in-charge)	Major rank of NCC
2018	J S Jahangir	Assistant Professor	Award for best Film Critic Book
2018	Rahumath S	Assistant Professor	PhD in History
2019	Sanitha Beevi A	Assistant Professor	PhD in History
2019	Susy Antony	Assistant Professor	PhD in English
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MCom	590	Semester	21/09/2018	28/11/2018
MA	540	Semester	21/09/2018	28/11/2018
MSc	645	Semester	21/09/2018	28/11/2018
BCom	159	Semester	12/04/2019	25/05/2019
BA	140	Semester	12/04/2019	25/05/2019
BSc	245	Semester	12/04/2019	25/05/2019
BSc	250	Semester	12/04/2019	25/05/2019
BSc	230	Semester	12/04/2019	25/05/2019
BSc	220	Semester	12/04/2019	25/05/2019
BA	133	Semester	15/04/2019	27/05/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The Continuous Internal Evaluation System (CIE) evaluates a student's progress throughout a prescribed course. Attendance, assignments, seminars and internal examinations are its core components. The students in UG courses are to submit a project in their concerned discipline and attend a viva-voce. Monthly attendance statements are prepared (Minimum 75) and published in time. The answer scripts are meticulously evaluated by the concerned tutor within one week after the examinations. Participation in various clubs for social extension activities of the college is also considered a part of the evaluation process. The students have an opportunity to select an open course during the fifth semester from other disciplines. Apart from these CLMC (College Level

Monitoring Committee) monitors and evaluates the quality of teaching learning process. A Department level Monitoring committee (DLMC) with the Head of the Departments as Convener also functions at the base level. The College prepares an Academic calendar according to the University calendar which is ratified by the Staff Council and implemented by HODs. A Bio data book is maintained by the tutor to record the curricular and co-curricular activities of the students. Parents meetings are convened at department level to review the progress of the students' performance. The IQAC Cell of the college conducts an academic audit and provides feedback at the end of each semester to ensure that departments are following the academic calendar without flaws.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic calendar is released by the University for every semester. The institution adheres to the academic calendar for the conduct of CIE. The academic calendar is downloaded from the university website and displayed on the Department notice board. The College functions according to the academic calendar for all its internal and external activities. The Department holds meetings at the very beginning of each semester to prepare the action plan based on the academic calendar. All matters regarding completion of portions, conduction of internal examinations and allocation and submission of assignments/seminars are displayed on notice boards. The DLMC ensures that all the academic activities within the department are followed strictly as per the academic calendar. The CLMC monitors and conducts internal examinations as per the university academic calendar and confirms the timely announcement of results. Internal marks are prepared and displayed by the Departments. Students have given sufficient time to identify any complaints regarding their internal marks. After rectification marks are uploaded to the University.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.igbalcollege.edu.in>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
590	MCom	Finance	15	12	80
540	MA	History	9	7	78
645	MSc	Botany	15	12	80
159	BCom	Finance	66	34	52
140	BA	History	49	18	37
245	BSc	Botany	29	21	72
250	BSc	Zoology	25	14	56
230	BSc	Physics	28	19	68
220	BSc	Mathematics	36	18	50
133	BA	English & Communicative English	37	20	54

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://www.igbalcollege.edu.in/igac?page=SSS>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Students Research Projects (Other than compulsory by the University)	120	KSCSTE	0.16	0.16

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Workshop on Intellectual Property Rights (IPR)	Commerce	22/11/2018

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
1	Apiculture Unit	College PTA	Apiculture Unit	Annual	10/12/2018

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Commerce	1
History	1
Physical Education	2

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Botany	5	1.25
National	Botany	5	1.35
International	History	5	0.60
National	History	1	0.35
International	Commerce	6	0.75
National	Commerce	4	0.5
National	Zoology	1	1.25
International	English	5	0.4

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
History	10
Botany	8

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
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No Data Entered/Not Applicable !!!

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
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No Data Entered/Not Applicable !!!

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	14	0	0
Presented papers	19	19	0	0
Resource persons	0	6	1	0

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Health awareness	NSS	15	213
World Environment Day	NSS	34	452
An awareness class on drug abuse	NSS	11	342
Nadiyodoppam	NSS	6	212
Nature camp	NSS	5	102
Student participation in National Integration Camp.	NSS	2	15
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agen cy/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Reforestation	NCC/forest department	Environment Day	10	235
Swatch Bharath	NCC/Government of India	Awareness class	12	124
Oru Kaithangu	NCC /Kerala Government	Flood relief camp	26	332
Nadiyodoppam	NSS	Conservation of water	33	254
Awareness on drug abuse	NSS/Excise Department	Anti-Smoking and Anti- Tobacco Campaign	26	326
Blood donation	NSS	Blood donation	4	74
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Research Guide	Dr P Nusaifa Beevi	Fellowships	365

Research Guide	Dr K I Razeena	Fellowships	365
Research Guide	Dr P Anilkumar	Fellowships	365
Research guide	Dr. R Sumesh	Fellowships	365
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Project Work	Project Work	Various Institutions	02/04/2019	04/05/2019	6
Internship	Internship	Various Industries	14/04/2019	24/05/2019	26
Sharing of research facilities	Guideship	research Centers	01/06/2018	31/05/2019	3
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Kerala Agricultural University	01/06/2018	Project Work	2
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
23000000	15387592

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Video Centre	Existing
Value of the equipment purchased	Existing

during the year (rs. in lakhs)	
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Existing
Classrooms with Wi-Fi OR LAN	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
LIBSOFT	Fully	4.1	2018

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	26007	5214736	337	136359	26344	5351095
Reference Books	538	118000	9	9000	547	127000
Journals	4	4000	0	0	4	4000
Digital Database	0	0	0	0	0	0
CD & Video	327	36624	5	0	332	36624
View File						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	67	40	38	3	10	6	18	100	0
Added	9	0	0	2	0	0	7	0	0
Total	76	40	38	5	10	6	25	100	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and
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recording facility

No Data Entered/Not Applicable !!!

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
3000000	2034886	20000000	12387592

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

All physical facilities including Classrooms, Laboratories, and Computers etc. are made available for all the students admitted in the college. The facilities in the classrooms are regularly used by the students. Sometime this is also made available for other governmental organizations like Public Service Commission for conducting examinations. Every laboratory is assigned with a faculty-in-charge and lab assistants. Lab assistants are responsible for the proper upkeep of the stock on a day-to-day basis. The cleaning of the Classrooms and the laboratories are done by the staff appointed by the management. For annual repairs, the college gives the maintenance contract to local experts. The College Garden is maintained by the Botany department. The College provide equal opportunity to all its stakeholders to use the computer and internet facilities. A technical assistant is available in the College for handling computer and ICT related issues. All computer allied service matters are solved using the contract with the system distributors and service persons. The ICT Smart Class Rooms and the related equipment are maintained with AMC of the corresponding service providers. The College website has updated regularly by the College admin and the web designer. Electrical and plumbing related maintenance is done with the help of mechanical assistants appointed in the College and local skilled persons. All laboratory equipments are serviced by authorized service persons from the respective distributor. The academic support facilities like library, sports, gymnasium, etc. is open to all staff and students. These facilities are also made available to the stakeholders in the neighbourhood with prior permission of the authority. All students are required to pay a caution deposit at the start of their programme. This deposit will be refunded at the end of the programme after submitting the no-dues certificate from the library and laboratories. All students are advised to handle the physical and academic support facilities with extreme care. Stock verifications are done at the end of every academic year and reports are submitted to the principal.

<http://www.iqbalcollege.edu.in>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Scholarship Sponsored by Management PTA	86	430000
Financial Support from Other Sources			

a) National	National and State level Scholarships	945	4725000
b) International	Nil	0	0
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Guidance for competitive examinations	12/12/2018	856	Brilliance College, Thiruvannathapuram
Career Counselling	16/10/2018	947	Eduzone, FS Educare and others
Soft Skill Development (ASAP)	03/07/2018	197	Kerala State Higher Education Council
Remedial coaching	01/06/2018	296	Remedial Coaching Centre, Iqbal College
Language lab	20/06/2018	276	Thaaliyola Infotech Pvt. Ltd. Padamukal, Kochi Contact No. 8281096899
Yoga and Meditation	21/06/2018	156	Kailasa Yoga Kendra, Palode Contact No. 9847273947
Personal Counselling	05/03/2019	78	Mr. Shajahan, Student Counsellor Iqbal HSS Peringammala Mob. 9446808990
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	Guidance for competitive examinations	856	0	241	136
2018	Career Counselling	0	947	145	91
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
5	5	4

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Angel Broking	35	5	Government and Private Sector	145	91
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	12	BSC Maths	Mathematics	Various Colleges	B.Ed., MBA, M. Sc.
2018	10	B. Sc. Botany	Botany	Various Colleges	MSc
2018	9	B. Sc. Zoology	Zoology	Various Colleges	M. Sc. & B. Ed.
2018	17	B. A. History	History	Various Colleges	MA, B. Ed. & LLB
2018	21	B. Com.	Commerce	Various Colleges	Mcom, MBA, LLB, CA
2018	18	B. A. Communicative English	English	Various Colleges	M. A. & B. Ed.
2018	9	B. Sc. Physics	Physics	Various Colleges	M. Sc. & B. Ed.
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	5
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Annual Athletic Meet	College Level	263
Arts Festival	College Level	457
Literary Fest	College Level	78

College Day Celebration	College Level	457
Women's Day Celebration	College Level	365
Quiz Day	College Level	45
Onam Celebration	College Level	925
Chistmas Celebration	College Level	896
Ifthar	College Level	957
Commerce day	College Level	241
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Presence of an active Students' Council is a vital factor of student management in our campus. The College administration also ensures representation of students in academic and administrative bodies and cultural committees in the institution. College Union Elections are conducted every year to elect Students' representatives through a democratic electoral process as per the directions and guidelines of the University of Kerala. The tenure of the college council will be for a period of one year. College union has sufficient fund to conduct various events in the College in each academic year. Students' Union is initiating cultural activities, medical camps, awareness and training programs, career guidance and other social activities throughout the year. Arts festivals are organized by the college union. Winners from the college level competitions will be deployed to participate in the University level competitions. Sports competitions are conducted every year with the support of the college council. Winners can participate in the inter- collegiate and university level competitions. Students having academic arrears are not allowed to contest in the election. Thus we ensure the inclusion of candidates with good academic track records in the Students' union. Various academic, non academic and extracurricular activities are organized by the college council with the support of government and non government agencies. Film festivals and exhibitions are also arranged by the Students' council. Community linked programs like medical camps, mid day meal scheme, medical support, palliative care, campus cleaning and afforestation activities etc. are regularly organized by the council. Various awareness programs are conducted by the students with the support of college faculties. Structure of the Students' Union/Council • Chairman • Vice-Chairperson (reserved for females) • General Secretary • University Union Councilors (Two) • Lady Representative • Arts Club Secretary • Magazine Editor • Department Representatives • A faculty member acts as the adviser to the Students Council. Activities • Acts as a representative body of the students in the college. • To suggest measures for the welfare of the students. • Plan and organize student competitions such as debate, quizzes. Conduct seminars and workshops on different issues of social interest as well as the welfare of students. • University Union Councilors function as the link with the university in various student related issues. • Organize the college

cultural fest. • Play a pivotal role in conducting the sports day activities. • Preparation of the College Magazine and Newsletters. • Engage in social activities such as blood donation camp, environment protection initiatives, and Medical camps for the public. Given below are the academic and administrative bodies having Students' representatives: • Student Grievance Redressal Cell • Library Advisory Committee • Department Associations • Sports Committee • Ethics Committee • Anti narcotics Body • Stake Holders Committee

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Alumni is one of our strengths which has been functioning as a joint venture with the institution. The college has a common platform for alumni that is organized by the college. Mainly it has connected and communicated through the help of the college website which alumni are registered in the prescribed format. It organizes programmes yearly at least once before the end of every academic year. There is another gathering of alumni based on the departments that functions and organized by the different departments. These two units have been maintaining a good rapport and full hearted support between the alumni and the college. Our alumni is very much concerned about the progression of socio-economic conditions of our students, the majority of them belonging to socially backward, in extreme economic crisis and really they are struggling to meet both their ends. Hence, the alumni is yearly giving financial support to the selected meritorious students and also they are giving aid to the poor families directly. Occasionally, our alumni voluntarily conducting motivational sessions to the present students. It is really helpful to understand the experience and life of successful people who could overcome the same situation. Iqmates is the name of the Iqbal College Alumni. They are yearly conducting career guidance programmes for PSC and UPSC exams. We have a Gulf alumni group, they are connected through the social media frequently. They have conducted orientation classes regarding the job opportunities in the overseas. Our majority of the students are joined in the Government sector. Among them, those who are in the police department are yearly conducting the awareness programme regarding cyber crimes, anti-ragging, moral values and civic culture. In addition to this, the institution provides invited talks from the Alumni on different subjects frequently. One of the prominent interference of our alumni with the institution is to promote charitable activities for the needy and poor.

5.4.2 – No. of enrolled Alumni:

5324

5.4.3 – Alumni contribution during the year (in Rupees) :

124536

5.4.4 – Meetings/activities organized by Alumni Association :

2

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The institution practices decentralization and participative management in keeping with its belief in collective leadership and democratic traditions. The College promotes the culture of participative management in strategic level, functional level and operational level. Incorporating these levels, the College

has implemented several community related and institutional integrated activities. The two activities in this system are as follows: 1. Community Eye Camp The Community Eye Camp, conducted by the Iqbal College Trust in association with Aravind Eye Hospital, Thirunelveli, Tamil Nadu on 25th October 2018, is a fine example of this system. The programme aims to help and extend a support to the people in the vicinity. The programme had helped to identify around 50 people with eye difficulties and supported 9 people in cataract procedures from 200 people who registered for the Camp. This programme is conducted by the governing body of the institution- Iqbal College Trust which assigned certain duties for the College authorities, staff and students. The proper conduct of the programme was monitored under the leadership of the Principal and the heads of departments. The College officials assisted the Ophthalmologists, Pharmacists and technicians who came from the Aravind Eye Hospital. Duties of giving awareness to the public and conducting campaigns for the publicity of this programme was designated to the students who pooled the elders of the neighbouring houses to the camp. The camp also gave an awareness to the sister institution of this College and the Management had nominated their duties for the success of this programme. Systematic scheduling of the Community Eye Camp programme is a fine example of decentralisation that involves assorted roles played by various departments in a proper and prudent manner. 2. Flood Relief Activities Kerala witnessed a catastrophic calamity in the year 2018 that plunged various sections of the people across the state homeless, hopeless and hapless in their life. The College Council headed by the Principal of this meticulous institution decided to collect fund to extend a helping hand to the wretched community of the state. The total amount collected was Rs. 80,000/- (Rupees Eighty Thousand Only). The Principal and the staff collected an amount of Rs. 1000/- each and students also donated their contributions. The students, the volunteers of National Service Scheme, the cadets of National Cadet Corps unit also collected from the philanthropists for the noble cause. The management of this prestigious institution also donated their share as their kind concern. The collected fund was donated by the Principal of the College to the Chief Minister's Distress Relief Fund (CMDRF) which was applauded by the State. The decentralisation and participative system is well established in this process too that resulted in a blossoming fruition.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The strategies adopted by the college regarding implementation of University curriculum is always in tune with the mission and vision of the college. Suggestions put forward by teaching faculties are passed on to the Board of Studies through our members who actively participates in all curriculum based meetings and workshops organised by the BOS. The college takes pride in having four members of Board of Studies : Dr K P Madhusoodhanan Pillai (HOD, Dept of English), Dr. Nusaifa Beevi (HOD, Dept of Botany), Dr. Kumary V K Shyni (Associate Professor, Dept of Commerce) and Dr. Rahumath S (HOD, Dept

	of History).
Teaching and Learning	To ensure effective and quality teaching learning experience, the college implemented ICT enabled classroom facilities for all the departments. And to enhance and motivate the students in their academic performances, the college strengthened its manifold initiatives such as Remedial Coaching (for slow learners), Scholar Support Programme (for economically poor students), Walk With the Scholar and ASAP (for advanced learners), Tutorial System, mentoring and counselings, in addition to the Saturday English programme which focuses on improving the language proficiency of students in English with the help of an External Mentor.
Examination and Evaluation	The College Level Monitoring Cell monitors the transparency in the conduct and evaluation of examinations. Tutors of each class assess the CE marks of internal examinations submitted by the subject teachers and then forward it to the Head of the Department. It is thereafter shown to students who can scrutiny their answer sheets. Complaints, (if any) regarding evaluation is received and resolved by the HOD, after which the CE marks duly signed by students are submitted online to the University. An internal squad including the Principal, and 5 teaching faculty has been set to detect malpractices during University examination.
Research and Development	The college encourages its teaching faculties to pursue research and even the facility of FDP. Prof. JS Jahangir of the Department of English has availed this facility from 2015 to November 2018. The college further motivates the research guides of the college to convert their department as research centre and also take the initiative of taking in maximum number of scholars for research work under their guidance. Furthermore, the college inspires teachers to get involved in Major/Minor Research Projects funded by either UGC or other agencies.
Library, ICT and Physical Infrastructure / Instrumentation	The college has partially automated the library with INFLIBNET which provides students access to innumerable e-

resources for their academic purpose. The college has set up ICT projectors, one in each department for enabling ICT enabled teaching learning experiences which definitely helps in enhancing the quality of education imparted in the institution. The college has to its credit the extension of the Library Block, renovation of the Girls' Amenity Centre and Computer Lab, the maintenance and installation of Mess in the Girls' Hostel.

Human Resource Management

The college utilizes the best of its human resources which includes the management, teaching and non-teaching staff and stakeholders like PTA and Alumni. The PTA and the Alumni has made considerable contribution towards the improvement of infrastructure facilities of the college during this year. The suggestions, criticism and help of staff, PTA and Alumni and even the student community is incorporated, as per the need, into all the decisions taken up by the Principal and management for the better functioning of the college. The students are given sufficient exposure to exhibit their talents in both curricular and non-curricular events.

Industry Interaction / Collaboration

The Department of Botany has a research tie up with Jawaharlal Nehru Tropical Botanic Garden and Research Institute, Central Tuber Crops Research Institute, Sreekaryam and Kerala Agricultural University through which our UG and PG students make use of the support, experience and knowledge of the scientists for their research projects.

Admission of Students

The admission of students at both UG and PG levels are conducted in a centralized manner with transparency as per the rules and regulations of University of Kerala. The admission in Merit and Community Quota is done according to the list of students provided by the University. Admissions in Management Quota are also done on the basis of academic merit achieved by the student in their qualifying examination.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	Matters relating to planning and development of the institution such as

	different funds, Research work facilities like Major and Minor Research Projects, etc are communicated between the MHRD/UGC and the Principal through e-mails and other established software. Similarly, information passes between the Directorate of Collegiate Education, Deputy DCE, University of Kerala, and the college via emails and fax.
Administration	Information and instruction passes between the Directorate of Collegiate Education, Deputy DCE, University of Kerala, and the college via emails and fax. E-governance was implemented in this area since 2012.
Finance and Accounts	Financial accounting and related matters are executed through online processes since 2012 through Spark, Govt. of Kerala and this includes remuneration of staff, availing of scholarships, etc.
Student Admission and Support	Admission process and students' support initiatives has been practised via e-governance since 2010. Both UG and PG admissions are done as per the list issued by the University of Kerala. Other scholarship schemes are also made available to the students by the University via online media.
Examination	Matters related to enrolment of both UG and PG students, examination registrations, payment of fees, availing of hall tickets and results, etc are all done through e-governance since 2010.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	P Anil Kumar	National Workshop on Multimedia E-Content development	School of Distance, University of Kerala	500
2018	Adabiya H	National Workshop on Multimedia E-Content development	School of Distance, University of Kerala	500

2019	Dr. Nusaifa Beevi P	National Workshop on Drug Discovery from Plants using Bioinformatics Tools	Bioinformatics Distributed Information Sub Centre, JNTBGRI	500
2019	Dr. Viji A R	Workshop on Botanical Nomenclature	Botanical Survey of India	1000
2018	Dr. Sheeja V R	Workshop on Syllabus Revision	Board of Studies, University of Kerala	500
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	Training Programme for Language Lab		10/09/2018	10/09/2018	7	0
2019	Orientation programme on Communication Skill	Orientation programme on Communication Skill	20/02/2019	20/02/2019	42	18
View File						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Orientation Course	1	04/09/2018	01/10/2018	28
Refresher Course	2	26/06/2018	16/07/2018	21
Refresher Course	1	05/10/2018	26/10/2018	21
Refresher Course	1	01/11/2018	23/11/2018	21
Refresher	1	01/12/2018	21/12/2018	21

Course				
Short Term Course	2	19/12/2018	27/12/2018	7
View File				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
3	3	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<p>? The Management the Principal grants leave for research work. Prof. J S Jahangir, Assistant Professor in English, has availed the facility of FDP for his in November 2015 and he has rejoined service in November 2018.</p> <p>? The Principal grants Duty Leaves for officially sanctioned seminars workshops and encourages the teaching faculty to organise such seminars in the college.</p> <p>? The Management grants funds towards registration fee for teaching staff to participate in various professional training programmes. ? Transportation facilities for staff ? Canteen recreational facilities ? GIS (Group Insurance Scheme) for its staff. ? Yoga Centre was installed for improving the health of college staff.</p>	<p>? Transportation facilities for staff ? Canteen recreational facilities ? GIS (Group Insurance Scheme) for its staff. ? Financial help to economically challenged children of non-teaching staff ? Financial help for the families of deceased staff. ? Organises funds to help some non-teaching staff meet the hospital expenses of their diseased kin and also the nuptial expenses of their children ? Yoga Centre was installed for improving the health of college staff.</p>	<p>? The college ensures effective quality teaching through ICT ? Full support is extended to the students to avail various scholarships and free-ships offered by the University and other agencies. ? An effective Tutorial System is operating in the college in which students of each department are assigned to a Tutor of their department who academically and emotionally encourages the students in their overall performance - both academic and non-academic. ? For enhancing the academic performance of students, each department sorts students into slow learners, normal learners and advanced learners. Remedial Coaching and Scholar Support Programme (SSP) is given to slow learners whereas learners from economically poor backgrounds are benefitted through Scholar Support Programme. For the advanced learners, the college offers programmes such as Walk With the Scholar (WWS) and ASAP (Additional Acquisition Skill Programme) ? To improve the communication</p>

skill of students in English, an External Mentor is appointed who interacts with the students on Saturdays and gives them tips to acquire proficiency in English communication. (Saturday English) ? Various committees and Cells (such as Grievance and Redressal Cell, Anti-Ragging Cell, Anti-Narcotic Cell, etc) are operating actively to ensure a healthy atmosphere for study. ? The existing Amenity Centre has been renovated with facilities such as Wending Machine and Incinerator, and a new Amenity Centre containing a Sick Room and a Prayer Room has been constructed and made available for the girl students of this college. ? The staff bus has been made available for the students coming from both Trivandrum and Killimanoor, with concession in bus fare. ? A Sick Room is set separately for both girls and boys in case of need. ? 2 water purifiers have been installed in the college, along with one water can for each department per week.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Management, PTA, Alumni and the State and Central Governments provide funds for the proper functioning of the college. The college conducts both internal and external financial audits regularly. An Internal Audit Management Committee functions in the college with a retired accountant and a chartered accountant who audits and certifies PTA funds and any clarifications will be addressed immediately. An External auditor is appointed by the Department of Collegiate Education, the Accountant General's Office and Local Fund Office to verify the utilisation of financial resources, including the funds of UGC/ Other Agencies granted for Minor/Major Research Projects from time to time.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government	Funds/ Grnats received in Rs.	Purpose
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funding agencies /individuals		
College Management College PTA	1427876	Contingency College development
View File		

6.4.3 – Total corpus fund generated

1427876

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Committee consisting of Mr. Mohammed Shereef (Rtd. Assistant Registrar, University of Kerala), Mr. Saji Jacob (Principal, Loyola College) Dr. Padma Kumar (Asst. Professor in Physics, VTMNSS College)	Yes	IQAC
Administrative	Yes	Committee consisting of Mr. Mohammed Shereef (Rtd. Assistant Registrar, University of Kerala), Mr. Saji Jacob (Principal, Loyola College) Dr. Padma Kumar (Asst. Professor in Physics, VTMNSS College)	Yes	IQAC

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

<p>1. The PTA sponsors the remuneration of Assistant Professors in Contract every month in case of delay in getting their salary bills approved. 2. The PTA financially aids the college regarding infrastructure and other requirements. 3. Cash awards for meritorious students are given by PTA. 4. Renovation of labs are done with the fund provided by PTA.</p>

6.5.3 – Development programmes for support staff (at least three)

<p>1. Workshop on Office Automation was conducted. 2. Workshop on Communication</p>

Skills for Teaching and Non-Teaching Staff was conducted. 3. A Training Programme was conducted to guide Non- Teaching staff regarding management of accounts of funds.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

All the recommendations of the NAAC Peer Team were looked into. 1. Laid the foundation for the construction of a new building 2. Started Mess at Ladies Hostel 3. Gave proposals to the University to start new 3 PG and 4 UG courses 4. Started Add-On Courses in the college such as Diploma in Library Science. Also gave proposals for new courses related to Communication Skill Enhancement, Computer Literacy and Health. 5. Constructed a new Amenity Centre for Boys 6. Enhanced hostel facilities such as appointment of full-time care-taker and subscription of English newspaper

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Workshop on Assessment and Accreditation	23/08/2018	23/08/2018	23/08/2019	73
2018	Seminar on SSR	05/09/2018	05/09/2018	06/09/2018	204
2018	Helping Hand to the Flood Victims	18/08/2018	18/08/2018	25/08/2018	647
2018	Fund Collection for Chief Ministers Distress Relief Fund	15/10/2018	15/10/2018	15/10/2018	571
2019	Womens Day Celebration	08/03/2019	08/03/2019	08/03/2019	448
2019	Yoga Day Celebration	21/06/2018	21/06/2018	21/06/2018	312

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male

Onam Celebration	20/08/2018	20/08/2018	476	364
Christmas Celebration	21/12/2018	21/12/2018	491	367
Student Council Inauguration	24/10/2018	24/10/2018	508	378
Arts festival	26/02/2019	28/02/2019	496	403
Sports Day	06/02/2019	06/02/2019	503	391
College Day Celebration	07/03/2019	07/03/2019	476	361
Film Fest	06/12/2018	06/12/2018	426	342
Blood Donation Camp	20/02/2019	20/02/2019	212	141
Food Fest	14/03/2019	14/03/2019	263	176

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
0

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	8
Ramp/Rails	Yes	52
Braille Software/facilities	Yes	2
Rest Rooms	Yes	75
Scribes for examination	Yes	12
Special skill development for differently abled students	Yes	8

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	0	11/09/2018	1	Cleaning of Water Bodies	Water Conservation	64
2018	1	0	12/09/2018	1	Encourage organic farming	Pesticide pollution	120
2018	0	1	10/08/2018	1	Water Quality Analysis	Water pollution	50

					Camp		
2018	0	1	08/10/2018	1	Observation of Ozone Day	Global Warming	98
2019	0	1	14/03/2019	1	Restoration of riverian species	Extinction of riverian species	24
View File							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
College Hand Book	04/07/2018	Every new batch is given a College Diary and Hand Book which includes a Calendar and a Code of Conduct which clearly details the expected modes of student behaviour and conduct.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Independence Day Celebration	15/08/2018	15/08/2018	502
Participation of Teachers and Students in Chief Ministers Distress Relief Fund	22/09/2018	22/09/2018	321
Helping Hand for the Flood Victims	05/01/2019	05/01/2019	924
Republic Day celebration	26/01/2019	26/01/2019	465
Interdepartmental Quiz Competition	14/08/2018	14/08/2018	447
View File			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Workshop for students to make eco friendly products (Paper and cloth bags)
Orientation for students to make toilet lotion using plant products
Planted more saplings on World Environmental Day
Vehicle pooling and adoption of public transportation to reduce environmental pollution
Plastic free Campus Campaign

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice 1 Title of the Practice 1. Lab to Land programme And Documentation of Traditional Knowledge Objectives of the Practice • To develop

a practice and age old culture of preserving tribal medicinal assets of the Panchayath of Peringammala • To promote the practice of the Kani tribals and through them enhancing the ancestral knowledge of the students of the college.

- Documentation of these rare knowledge which only been passed orally by these indigenous people.
- Promotion of gaining knowledge through practice and first-hand knowledge.

The Context India has a glorious tradition of the arts and science of healing. The origin of Indian medicine is shrouded in myths and oral history. Agastyar Koodam is believed to be an abode and heaven of medicinal herbs. It has one of the most diverse biological resources in the region. The knowledge about tribal medicine is on the way to extinction because of negligence and the absence of documentation. Thus the knowledge of these medicinal plants dies with the knowledge holder without the knowledge being passed to the next generation. This practice and attempt is made to preserve that knowledge from the Kani tribals through the students of Iqbal college. The Practice In our observation, we noticed that the Kani Tribals are very famous for traditional medicine and only a few famous tribal medicinal practitioners are practicing there. The practice of traditional medicine, based only on the knowledge that has been passed orally from generation has to be documented. Our M.Sc. students' were able to document a major share of the traditional knowledge of these indigenous people. Our students conducted regular visits to the settlement, interview them and documented through the project works undertaken by them Two M.Sc. Projects were completed in this regard. Around 24 Kani Tribal settlements are in the Peringammala Grama Panchayath. Of which two are very near to our institution. We selected both the settlements, for conducting our project. One is Njaraneeli tribal settlement and second one, is Kattilakuzhy. We organized two different Programmes in these settlements.

Evidence of Success • The process of documentation has been started by the students of the college in collaboration with the kani tribals.

- Promotion of medicinal plant research
- Different collaborations have been invited and showed interest to join the venture as the world today is facing trauma related to health issues and the unavailability of required medicines for permanent cure.
- The present scenario has been understood on the basis of the deadly increase in the diseases and pharmaceutical companies are venturing into this attempt of the college.

Problems Encountered and Resources Required • The culture of the kani population is very different from and unique as compared to the urban and rural population of the Grama panchayath of Pringammala.

- The Kanis believe that the sharing of the knowledge of the medicinal plants is against their beliefs.
- During the initial stages it was difficult for the students and the guides to convince them to share the knowledge of the medicinal plants and their proper usage and source.
- Continuous attempts had been made to make this venture a reality and continuous efforts have been done to realize the aim.
- The way to the real place of resources is also very trying but a dedicated team of students and researchers did paved way to unlock the mystery of nature.

Best Practice 2 Title of the Practice Training on Mushroom Cultivation and Vegetative Propagation Objectives of the Practice

- To promote self-employment through mushroom cultivation
- To promote income generation through cultivation especially among women
- To utilize natural resources without much economic loss.
- To target the locals living nearby campuses as consumers for marketing and sale.
- To promote entrepreneurship among the students.

The Context Being the only higher education institution in the area the college takes pride in promoting agriculture by indulging the local community as a support system. There is a growing movement towards this occupation in the area as this is relatively cheap and an affordable food source. It has a huge potential for growth as initially the input costs are low. This enterprise can take advantage of the existing structures of the college. There is also a ready market for mushrooms. This enterprise aims to be commercial as well as empowering the local women of the area through training on mushroom production under the leadership of the college. The Practice Oyster

Mushroom cultivation: Pleurotus is a popular oyster mushroom cultivated in the campus. It can be grown in available room with little ventilation and light. This practice enhances the knowledge on how to select the best strain of fungi for the location and discusses a variety of cultivation methods and techniques. Participants who are women in majority get hands on experience and plenty of opportunities to discuss and network with the other folks of the local community delegated by the students of the college. Evidence of Success Oyster mushrooms have a great demand in the local market especially in cuisines as a delicious dish. As the production of mushrooms are rapidly growing worldwide and the college has been receiving proposals to cultivate medicinal mushrooms as well. The products are being sold directly to the retailers as there is no organized set up in the locality. Problems Encountered and Resources Required The cultivated crop is subjected to attack by pests during various stages of cultivation. It became important and inevitable for the people who participate to get awareness about the common diseases too. The department of Botany utilizes the man power of our M.Sc. students for teaching B.Sc. students. Lecturing and Power point presentations are made by them for B.Sc. students. They encourage the classes by giving token of appreciation.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://www.igbalcollege.edu.in/igac?page=Best%20Practices>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

As the College is located in a bio-diversity hotspot area of Western Ghats, the teaching - learning experience of the teachers as well as the students are always in tune with the surrounding. The college takes initiatives to address any socio-environment issues, if it arises, in the locality, and imparts awareness regarding the same to the community. From the moment of becoming a part of the institution, the students and the staff are moulded and trained to become eco-friendly individuals who will always step forward to react against any anti-environmental event happening in their near about area. Majority of the college activities - seminars, awareness classes, NSS/NCC extension activities, and project works undertaken by teachers/students for their professional/academic development, etc. - centre on environment related topics and issues, with the hope of building a community who will safeguard the bio-diversity of their highly bio-sensitive area. Preserving the knowledge of tribal community and documentation of the traditional uses of medicinal plants are the useful needs of the hour. A Kani tribal settlement is very near to the college premise, where there are a few tribal medical practitioners. The practice of traditional medicine, based only on the knowledge that has been passed orally from generation to generation has to be documented. Our students were able to document some traditional knowledge of these people through the project works undertaken by them. The college has always made its eco-friendly stand clear in ventures ranging from the protest against the water hogging trees like Maanjiyam and Acacia, the Vamanapuram river protection, conservation programmes of Agasthiyamala - the biosphere reserve of rare species, rain water harvesting, study and preserving of Rare and Endangered Medicinal plants, Butterfly and Bird watching, to the various Green initiatives towards an eco-friendly society - all of which exhibit the institutions' commitment towards the environment, society and the world at large. This is best expressed in the way in which our students participated in the tree hugging event Ente Maram, Ente Jeevan along with JNTBGRI on the International Day of Forests. The event has set the Guinness World Record for maximum people hugging trees simultaneously, which speaks for itself the students' fondness with their

environment. Being the only higher education institution in the area the college takes it as its privilege and sense of duty to generate an environment-conscious generation that will strongly raise voice against the anti-environment elements of the society.

Provide the weblink of the institution

<https://www.iqbalcollege.edu.in/>

8.Future Plans of Actions for Next Academic Year

1. To start new add on courses and certificate courses stressing more on skill development. 2. To conduct National and International Seminars for various disciplines. 3. To motivate our faculty to be research guides and encourage them to publish in high impact journals. 4. The outcome based education has to be implemented and encourage our faculty to involve in e content development. 5. E governance initiatives are to be launched through the website. 6. To engage in more community linked activities. 7. To encourage the faculties to attend orientation/refresher courses. 8. To expedite the pending CAS promotion of faculties. 9. To increase the number of class rooms. 10. To conduct a three-day National workshop on MOOC in the platform of MOODLE for Higher Education. 11.To conduct a Seminar on Plagiarism and Reference Management. 12. To conduct a Community School Programme.