

Annual Quality Assurance Report (AQAR)



IQBAL COLLEGE **PERINGAMMALA**

Kerala, South India 695563

Affiliated to University of Kerala

For the Period of 2012-13

Submitted to



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद्

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

An Autonomous Institution of the University Grants Commission

P. O. Box. No. 1075, Opp: NLSIU, Nagarbhavi, Bangalore - 560 072 India

The Annual Quality Assurance Report (AQAR) of the IQAC

AQAR for the year 2012-13

Part – A

1.Details of the Institution

1.1 Name of the Institution

IQBAL COLLEGE

1.2 Address Line 1

IQBAL COLLEGE

Address Line 2

PERINGAMMALA

City/Town

THIRUVANANTHAPURAM

State

KERALA

Pin Code

695563

Institution e-mail address

iqbalcollege@rediffmail.com

Contact Nos.

04722845537

Name of the Head of the Institution:

Prof. M ABDUL SATHAR

Tel. No. with STD Code:

04722845537

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9846553118

Name of the IQAC Co-ordinator:

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID(For ex. MHC0GN 18879)

1.4 NAAC Executive Committee No. &Date:
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no.is available in the right corner-bottom
of your institution's Accreditation Certificate)

1.5 Website address:

Web-link of the AQAR:

1.6 Accreditation Details

Sl.No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B+	2.73	2010	2015
2	2 nd Cycle	-	-	-	-
3	3 rd Cycle	-	-	-	-
4	4 th Cycle	-	-	-	-

1.7 Date of Establishment of IQAC:

1.8 AQAR for the year

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR 2012 – 13 on (DD/MM/YYYY)
- ii. AQAR 2013 – 14 on (DD/MM/YYYY)
- iii. AQAR 2014 – 15 on (DD/MM/YYYY)
- iv. AQAR 2015 – 16 on (DD/MM/YYYY)

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid +Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.12 Name of the Affiliating University (*for the Colleges*)

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence

UGC-CPE

DST Star Scheme

UGC-CE

UGC-Special Assistance Programme

DST-FIST

UGC-Innovative PG programmes

Any other (*Specify*)

UGC-COP Programmes

2.IQACComposition and Activities

2.1 No. of Teachers

2.2 No. of Administrative/Technical staff

2.3 No. of students

2.4 No. of Management representatives

2.5 No. of Alumni

2.6 No. of any other stakeholder and
Community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: Faculty

Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

- Spoken English classes on holidays.
- Overall quality improvement of the college.
- Promotion and facilitation of improved teaching-learning practices.
- Implementation of remedial coaching.
- Implementation of Community Linked Programmes.
- Encouragement for quality research in college.
- Orientation sessions for the faculties.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
<ul style="list-style-type: none"> • To equip the college for NAAC reaccreditation. • Arrange better lab facilities for the proposed PG course in Botany. • To encourage teachers to acquire higher academic degrees. • To motivate teachers to present and publish their research works. • Conduct the allotted national seminar. • Conduct an orientation class on virtual labs. 	<p>Was able to fulfil the plan for the year.</p>

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body College Council

Provide the details of the action taken

This AQAR was placed in the College Council before submission. The report was thoroughly analysed by the members. Suggestions and comments for the improvement were incorporated. The next council meeting approved the corrected report.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	1	-	-	-
PG	2	-	-	-
UG	7	-	-	1
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	-	-	-	-
Others	-	-	-	-
Total	10	0	0	1
Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	9
Trimester	-
Annual	-

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback: Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

No

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	45	21	24	0	0

2.2 No. of permanent faculty with Ph.D.

22

2.3 No. of Faculty Positions Recruited (R) and Vacant(V) during the year	Asst. Professors		Associate Professors		Professors		Others		Total	
	R	V	R	V	R	V	R	V	R	V
	10	4	0	0	0	0	0	0	10	4

2.4 No. of Guest and Visiting faculty and Temporary faculty

2

0

2

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	8	40	4
Presented papers	5	33	1
Resource Persons	1	1	6

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Audio Visual Aids
- Field trips
- E – Journal
- Department level seminars
- College Level Seminars
- Industrial visits
- Teaching through interactive boards at PG level
- ICT oriented teaching
- Provision for interested students to do degree level projects in off-campus laboratories.

2.7 Total No. of actual teaching days during this academic year 194

2.8 Examination/ Evaluation Reforms initiated by the Institution (For example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions) -

2.9 No. of faculty members involved in curriculum restructuring/ revision/ syllabus development as member of Board of Study/Faculty/Curriculum Development workshop 11

2.10 Average percentage of attendance of students 90

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of Students appeared	Total no. of Students passed	Pass Percentage
B.S.c. Botany	22	20	91
B.S.c. Physics	28	15	54
B.S.c. Mathematics	33	18	55
B.S.c. Zoology	24	17	71
B.A. History	43	36	84
B.A. Communicative English	40	31	78
B. Com.	65	60	92
M.A. History	15	12	80
M. Com.	18	18	100

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

Through student feedback; by organizing sessions on Teaching-Learning

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	1
UGC – Faculty Improvement Programme	0
HRD programmes	0
Orientation programmes	4
Faculty exchange programme	0
Staff training conducted by the university	0
Staff training conducted by other institutions	5
Summer / Winter schools, Workshops, etc.	4
Others	0

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	11	0	0	0
Technical Staff	9	2	0	0

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

A Research Promotion Committee was established under the IQAC. Its main function is promoting the research climate on campus.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	0	0	0	0
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	4	1	6	1
Outlay in Rs. Lakhs	2.80	0.475	7.53	0.95

3.4 Details on research publications

	International	National	Others
Peer Review Journals	5	9	1
Non-Peer Review Journals	3	1	6
e-Journals	0	0	0
Conference proceedings	3	13	2

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects	1.5	UGC	7.53	5.86
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects (other than compulsory by the University)				
Any other(Specify)				
Total		UGC	7.53	5.86

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST

DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme

INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number		2			1
Sponsoring agencies		UGC			PTA

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
-	-	-	-	-	-	-

3.18 No. of faculty from the Institution who are Ph.D.Guides and students registered under them

3

8

3.19 No. of Ph.D. awarded by faculty from the Institution

-

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF 3 SRF 1 Project Fellows - Any other -

3.21 No. of students Participated in NSS events:

University level 5 State level -
National level - International level -

3.22 No. of students participated in NCC events:

University level - State level 72
National level 14 International level -

3.23 No. of Awards won in NSS:

University level 0 State level -
National level - International level -

3.24 No. of Awards won in NCC:

University level - State level 1
National level 1 International level -

3.25 No. of Extension activities organized

University forum	<input type="text" value="-"/>	College forum	<input type="text" value="-"/>		
NCC	<input type="text" value="3"/>	NSS	<input type="text" value="23"/>	Any other	<input type="text" value="-"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Blood donation camps
- Plastic elimination programme.
- Book fair in association with Kerala Sasthra Sahitya Parishath
- Promotion of Organic Vegetable Farming.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly Created	Source of Fund	Total
Campus area	30 acres	0		30 acres
Class rooms	28	0		28
Laboratories	5	0		5
Seminar Halls	1	0		1
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	5	4	UGC	9
Value of the equipment purchased during the year (Rs. in Lakhs)	1171203	1385720		2556923
Others				

4.2 Computerization of administration and library

- Office and library were computerized.
- Library was centralised with online e-resource and browsing facilities.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	22313	3793208	784	284542	23097	4077750
Reference Books	460		20		480	
e-Books						
Journals	3	8000				
e-Journals						
Digital Database						
CD & Video	289		5			
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	19				2			
Added								
Total	19				2			

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

- N-List-INFLIBNET subscription at library
- Orientation by tutors for first year students on internet uses.
- Training for smart-boards,
- Certificate course in tally
- Our computer lab has a browsing centre where teachers and students can browse internet for the academic requirements.

4.6 Amount spent on maintenance in lakhs:

i) ICT

1

ii) Campus Infrastructure and facilities

4

iii) Equipments

15

iv) Others

1

Total:

21

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- An Orientation programme was conducted for the first year students on the day of commencement of classes to give information about general discipline, facilities, scholarships, student support programmes like Tutorial System, Remedial Classes, NSS, NCC, Additional Skill Acquisition Programme (ASAP), Scholar Support Programme (SSP) and Walk With a Scholar (WWS).
- College Handbook containing academic calendar, various clubs and their activities and details of all student support programmes was distributed.
- Awareness programmes on Anti-Sexual Harassment Laws and the importance of anti narcotic campus.
- Awareness programme on Anti- Ragging.
- Awareness programme on CBCSS and the available open courses for the fourth semester UG students

5.2 Efforts made by the institution for tracking the progression

- Tutors of each class maintain bio data of their wards and update the documents regularly. After analyzing the data, proper guidance is given to students.
- Periodic PTA meetings were conducted for each class. The academic progression and results of internal assessments were discussed with parents.
- Feedbacks from students, parents and teachers were taken and remedies were adopted based on the analysis.
- WWS mentors meet their mentees regularly and discuss the personal and academic progression.
- Alumni meetings.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
875	68	2	0

(b) No. of students outside the state

(c) No. of international students

Men

No	%
332	35

Women

No	%
613	65

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
						242	96	24	581	2	945

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- PSC orientation classes
- Career Development Classes
- Coaching class for JAM Entrance

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
 IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

- Career guidance cell provide comprehensive services in the area of option for higher studies and job opportunities.
- Organised counselling classes

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
-	-	-	-
-	-	-	-

5.8 Details of gender sensitization programmes

- Women cell Organised an Awareness programmes on Anti-Sexual Harassment Laws.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	45	Rs. 45000
Financial support from government	49	Rs. 185845
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:

Grievances received from students of various departments were redressed by Department Level Monitoring Committee (DLMC), College Level Monitoring Committee (CLMC) and College Principal.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision

- To be a centre of excellence which imparts value based education to young students and empower them as full fledged future citizens.

Mission

- To translate the vision into action by giving globally relevant quality education to students irrespective of caste, creed and gender.

6.2 Does the Institution has a management Information System

The college ensures a system of participative management whereby information flow and decision making process are systemised.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The college was affiliated to the University of Kerala. Curriculum Development and revision is solely done by the University in the case of affiliated colleges. However our faculty members are influential in the Curriculum Development and revision being the members of various University Boards and Committees.

6.3.2 Teaching and Learning

The college followed innovative teaching learning methods. Method of teaching was purely student centric. The quality of Teaching-learning was improved by the use of ICT enabled class rooms. Feedback system ensures the proper quality in teaching –learning process. Remedial programmes and special support programmes were also given.

6.3.3 Examination and Evaluation

The evaluation process consists of Continuous Assessment (CA) and End Semester Examination (ESE). Continuous Assessment (CA) consists of attendance, assignments, seminars and one internal examination per semester. Apart from internal examination class tests were conducted to measure the performance of the students at regular intervals. After the publication of the results of the University end semester examination (ESE), each department prepare the statement of result analysis which is presented before the College Council meeting.

6.3.4 Research and Development

The College has a research committee. The committee motivates the faculty and students to undertake research activities. The committee provides all information about the research areas, leading research institutes, available financial assistance and funding bodies, supportive institutions, etc. Details regarding minor and major research projects and postdoctoral fellowships were intimated timely.

6.3.5 Library, ICT and physical infrastructure / instrumentation

The ICT facilities and other learning resources are adequately available in the institution for academic and administration purpose. The library was completely computerised. At present it has attained the position of a first grade library with more than 25000 books and about 250 CDs. The library is automated using LIBSOFT, a well known library management software. This is user friendly software in the digital era. It provides quick search and access, OPAC facility etc.

6.3.6 Human Resource Management

Faculties participated in orientation and refresher courses conducted by various universities for improving the quality of teaching-learning process. Non-teaching staff got hands-on training on GAIN-PF. Teaching faculty is motivated to attend various training programmes and workshops to keep up to-date with academic developments. Teachers undertake additional charge of extra and co-curricular activities and they get an opportunity to develop leadership qualities.

6.3.7 Faculty and Staff recruitment

The teaching and non-teaching staffs were recruited according to the Government and University Rules and Regulations. Selection of Guest Faculty was done on merit basis by the college itself.

6.3.8 Industry Interaction / Collaboration

Several departments associate with nearby research institutions for the conduct of UG and PG research projects. Department of Botany keeps informal linkage with Jawaharlal Nehru Tropical Botanic Garden and Research Institute, Palode.

6.3.9 Admission of Students

Online admission was conducted through the online admission portal of Kerala University as per the university schedule. The admission processes to be performed at the college level is monitored by the Admission Committee. Government rules were strictly followed for preparing the rank list of community seats. All reservation policies of the Government were strictly followed.

6.4 Welfare schemes for

Teaching	Group insurance scheme (GIS), State life insurance (SLI), Medical reimbursement, Personal accident insurance. Loan facility from Co-operative Society, Maternity leave, Festival allowance, Provident fund (PF) etc.
Non teaching	Group insurance scheme (GIS), State life insurance (SLI), Medical reimbursement, Personal accident insurance. Loan facility from Co-operative Society, Maternity leave, Festival allowance, Provident fund (PF) etc.
Students	Various Scholarships and fees concessions provided by state and central Government, University, PTA and Alumni.

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done

Yes

No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	-	-	Yes	IQAC
Administrative	Yes	AG & Dy. DC	Yes	Principal

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes

Yes

No

For PG Programmes

Yes

No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

The examination reforms are implemented by the University of Kerala. The Grade System has been converted to Grade-Mark System.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

6.11 Activities and support from the Alumni Association

The College Alumni Association provides financial and moral support for the activities of the college and student progression. Iqbal College Alumni Association creates and maintains a life-long relation between the college and its alumni. The association provides opportunities to the alumni to meet together and contact with each other. It co-operates with the college authorities in developmental programmes. The Alumni Association is actively initiating several programmes for student support and progress, such as, (a) sponsoring scholarships and cash awards (b) improving infrastructural facilities c) organising seminars (d) encouraging extracurricular activities of the students and e) career guidance and personal counselling.

6.12 Activities and support from the Parent – Teacher Association

The Parent – Teacher Association aims at the promotion of the all - round development of students. Parent Teacher Association provides funds to carry out the day to day financial affairs of the institution. It undertakes many programmes for the overall development of the college. The functions of the P.T.A are carried out by an Executive Committee consisting of President, Vice-president, Secretary and other members of the Executive Committee.

6.13 Development programmes for support staff

An orientation programme was conducted by IQAC on NAAC Re Accreditation.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Environmental assessment by nature club
- Tree plantation on World Environment Day
- Rain water harvesting system
- Green Campus Programme
- Implementation of Butterfly garden

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Renovation of the college website
- Introduction of Campus Radio
- Language Lab for students.
- Promoting short films and documentaries made by students

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

The plan of action conceived during the beginning of the academic year has been successfully initiated and completed accordingly

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

Best Practice 1 – THOUSAND SPLENDID STARS

Goal: To enhance the usage of English Language especially among the economically and financially backward students of the college

Best Practice 2 - EUPHONIA- THE POSTER EXHIBITION

Goal: To attract students into the world of information and to trigger anxiety through visual images of general knowledge and creativity

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

- Tree saplings were planted in the campus on World Environment Day
- Establishment of Butterfly Garden
- Class level awareness for students to bring lunch in Tiffin boxes to avoid waste accumulation.

7.5 Whether environmental audit was conducted?

Yes

No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strengths

The college has a great ambience as it is situated in the greenery provided by the the backdrop of the Western Ghats. The atmosphere of the college is serene, devoid of the dust, pollution and the sophistication of the city. The college is still unaffected and unpolluted by the pomp and vices of the city life. This provides the college a favourable teaching and learning atmosphere. The college also possess a dedicated team of faculty supported by an equally dedicated team of office staff who lend support to the principal and college administration in maintaining the driving principle of discipline and quality. Well furnished and equipped labs including language lab ICT aided teaching learning process, Internet connections in the various departments and the college library, minor research programmes pursuing teachers and researchers strengthens the teaching, learning and research process. The faculty and staff indulge .The faculty and college staff gives utmost importance to the student to student development by giving the individual care by different units, programmes, counselling and mentoring.

Weakness

Most of the students are from financially and educationally backward families. The learning atmosphere and competence of the schools from which the students are hailing are affected by this backwardness and challenges. More PG courses are required in the college as the students who wish to pursue their studies can move forward if otherwise they drop studies after completing graduation.

Opportunities

Students are provided with extremely favourable learning atmosphere. They are well trained to face the challenges of life as many of them, coming from poor families have seen and faced hard realities of life. The available PG courses, research centre, ASAP Programmes provide them with great opportunities without the support of the facilities that a college from the city can provide. The students are given ample encouragement by the college PTA and the college alumni in their studies and future pursuits by giving them timely training and cash prizes for their achievements.

Challenges

The lack of proper training and fluency in the use of English language pose a great difficulty in the teaching and learning atmosphere of the college. The girl students however good they are in the studies get married before the completion of their graduation. This badly affects the pass percentage of the college. The bad family conditions urge the male students to quit college and seek career even at an early stage in their lives. The drop out ratio thus affects the academic performance of the college but the faculty and staff of the college is working for improving the situation.

8.Plans of institution for next year

- Complete the second cycle of Re-accreditation with NAAC.
- Create online portal for feedback from all stakeholders
- Organize national seminars
- Increase the number of library books.
- To take up major and minor projects by availing funds from various funding agencies.
- To present research papers by faculty members in various national and international seminars.
- To provide facility to conduct National and International seminars, conferences and workshops.

Name **Dr. M Kamarudeen Kunju**

Name **Prof. M. Abdul Sathar**

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

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Annexure i
Academic Calendar

UNIVERSITY OF KERALA

**CALENDAR SHOWING ACADEMIC EVENTS OF FIRST DEGREE PROGRAMMES UNDER CHOICE
BASED CREDIT AND SEMESTER (CBCS) SYSTEM – 2012 ADMISSIONS**

FIRST SEMESTER

09-07-2012	COMMENCEMENT OF CLASSES
23-07-2012	LAST DATE FOR ALLOTING TOPICS OF ASSIGNMENTS/CONDUCT OF SEMINARS
13-08-2012	LAST DATE FOR SUBMISSION OF ASSIGNMENTS/CONDUCT OF SEMINARS
16-08-2012	LAST DATE OF REGISTRATION FOR THE COURSES
16-08-2012 TO 23-08-2012 CONDUCT OF FIRST SET OF TEST PAPERS	
24-08-2012 TO 02-09-2012 ONAM HOLIDAYS	
03-09-2012	PUBLICATION OF RESULTS OF 1st SET OF TEST PAPERS
03-09-2012	PUBLICATION OF NOTIFICATION FOR UNIVERSITY EXAMINATIONS (ESE)
12-09-2012 TO 19-09-2012 CONDUCT OF 2nd SET OF TEST PAPERS	
17-09-2012	LAST DATE OF RECEIPT OF APPLICATION FOR UNIVERSITY EXAMINATIONS WITHOUT FINE
20-09-2012	LAST DATE OF RECEIPT OF APPLICATION FOR UNIVERSITY EXAMINATIONS WITH FINE
25-09-2012	LAST DATE OF RECEIPT OF APPLICATIONS FOR UNIVERSITY EXAMINATIONS WITH SUPER FINE
28-09--2012	PUBLICATION OF RESULTS OF 2nd SET OF TEST PAPERS
03-10-2012	LAST DATE FOR SUBMISSION OF RESULTS OF CONTINUOUS EVALUATION (CE) BY TEACHERS TO THE HEAD OF THE DEPARTMENTS
08-10-2012	DISPLAY OF RESULTS OF CONTINUOUS EVALUATION (CE)
15-10-2012	LAST DATE OF SUBMISSION OF COMPLAINTS IF ANY, BY STUDENTS TO THE HEAD OF THE DEPARTMENTS REGARDING CONTINUOUS EVALUATION (CE)
10-10-2012 TO 31-10-2012 END SEMESTER EVALUATION (ESE)	
19-10-2012	LAST DATE OF RECEIPT OF CONTINUOUS EVALUATION (CE) RESULTS BY THE CONTROLLER OF EXAMINATIONS.

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CALENDAR SHOWING ACADEMIC EVENTS OF FIRST DEGREE PROGRAMMES UNDER CHOICE BASED CREDIT AND SEMESTER (CBCS) SYSTEM – 2012 ADMISSIONS

SECOND SEMESTER

30-01-2013	COMMENCEMENT OF CLASSES
06-02-2013	LAST DATE FOR ALLOTING TOPICS OF ASSIGNMENTS/CONDUCT OF SEMINARS
15-02-2013	LAST DATE FOR SUBMISSION OF ASSIGNMENTS/CONDUCT OF SEMINARS
04-03-2013 TO 13-03-2013 CONDUCT OF FIRST SET OF TEST PAPERS	
15-03-2013	LAST DATE OF REGISTRATION OF THE COURSES
20-03-2013	PUBLICATION OF RESULTS OF FIRST SET OF TEST PAPERS
27-03-2013	LAST DATE FOR SENDING THE LIST OF REGISTERED STUDENTS TO THE UNIVERSITY
03-06-2013 TO 12-06-2013 CONDUCT OF SECOND SET OF TEST PAPERS	
05-06-2013	PUBLICATION OF NOTIFICATION FOR UNIVERSITY EXAMINATION (ESE)
12-06-2013	LAST DATE OF RECEIPT OF APPLICATION FOR UNIVERSITY EXAMINATIONS WITHOUT FINE
18-06-2013	LAST DATE OF RECEIPT OF APPLICATIONS FOR UNIVERSITY EXAMINATIONS WITH FINE
19-06-2013	PUBLICATION OF RESULTS OF SECOND SET OF TEST PAPERS
24-06-2013	LAST DATE OF RECEIPT OF APPLICATIONS FOR UNIVERSITY EXAMINATIONS WITH SUPER FINE
10-07-2013	LAST DATE FOR SUBMISSION OF RESULTS OF CONTINUOUS EVALUATION (CE) BY TEACHERS TO THE HEAD OF THE DEPARTMENTS
15-07-2013	DISPLAY OF RESULTS OF CONTINUOUS EVALUATION (CE)
24-07-2013	LAST DATE OF SUBMISSION OF COMPLAINTS IF ANY, BY STUDENTS TO THE HEAD OF THE DEPARTMENTS REGARDING CONTINUOUS EVALUATION (CE)
17-07-2013 To 31-07-2013 END SEMESTER EVALUATION (ESE)	
31-07-2013	LAST DATE OF RECEIPT OF CONTINUOUS EVALUATION (CE) RESULTS BY THE CONTROLLER OF EXAMINATIONS

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CALENDAR SHOWING ACADEMIC EVENTS OF FIRST DEGREE PROGRAMMES UNDER CHOICE BASED CREDIT AND SEMESTER (CBCS) SYSTEM – 2011 ADMISSIONS

THIRD SEMESTER

05-07-2012	COMMENCEMENT OF CLASSES
25-07-2012	LAST DATE FOR ALLOTING TOPICS OF ASSIGNMENTS/CONDUCT OF SEMINARS
08-08-2012	LAST DATE OF REGISTRATION FOR THE COURSES
08-08-2012 To 17-08-2012 CONDUCT OF FIRST SET OF TEST PAPERS	
22-08-2012	LAST DATE FOR SENDING THE LIST OF REGISTERED STUDENTS TO THE UNIVERSITY
24-08-2012 TO 02-09-2012 ONAM HOLIDAYS	
05-09-2012	LAST DATE FOR SUBMISSION OF ASSIGNMENTS/CONDUCT OF SEMINARS 05-09-2012 PUBLICATION OF RESULTS OF 1st SET OF TEST PAPERS
12-09-2012	PUBLICATION OF NOTIFICATION FOR UNIVERSITY EXAMINATIONS (ESE)
12-09-2012 TO 19-09-2012 CONDUCT OF 2nd SET OF TEST PAPERS	
26-09-2012	LAST DATE OF RECEIPT OF APPLICATION FOR UNIVERSITY EXAMINATIONS WITHOUT FINE
26-09-2012	PUBLICATION OF RESULTS OF SECOND SET OF TEST PAPERS
01-10-2012	LAST DATE OF RECEIPT OF APPLICATIONS FOR UNIVERSITY EXAMINATIONS WITH FINE
05-10--2012	LAST DATE OF RECEIPT OF APPLICATIONS FOR UNIVERSITY EXAMINATIONS WITH SUPER FINE
15-10-2012	LAST DATE FOR SUBMISSION OF RESULTS OF CONTINUOUS EVALUATION (CE) BY TEACHERS TO THE HEAD OF THE DEPARTMENTS
15-10-201 TO 07-11-2012 END SEMESTER EVALUATION (ESE)	
18-10-2012	DISPLAY OF RESULTS OF CONTINUOUS EVALUATION (CE)
22-10-2012	LAST DATE OF SUBMISSION OF COMPLAINTS IF ANY, BY STUDENTS TO THE HEAD OF THE DEPARTMENTS REGARDING CONTINUOUS EVALUATION (CE)
07-11-2012	LAST DATE OF RECEIPT OF CONTINUOUS EVALUATION (CE) RESULTS BY THE CONTROLLER OF EXAMINATIONS.

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CALENDAR SHOWING ACADEMIC EVENTS OF FIRST DEGREE PROGRAMMES UNDER CHOICE BASED CREDIT AND SEMESTER (CBCS) SYSTEM – 2011 ADMISSIONS

FOURTH SEMESTER

17-12-2012	COMMENCEMENT OF CLASSES
21-12-2012	LAST DATE FOR ALLOTING TOPICS OF ASSIGNMENTS/CONDUCT OF SEMINARS 22-12-2012 TO 31-12-2012 X'mas Holidays
04-01-2013	LAST DATE FOR SUBMISSION OF ASSIGNMENTS/CONDUCT OF SEMINARS 16-01-2013 TO 24-01-2013 CONDUCT OF FIRST SET OF TEST PAPERS
31-01-2013	PUBLICATION OF RESULTS OF FIRST SET OF TEST PAPERS
01-02-2013	LAST DATE OF REGISTRATION OF THE COURSES
15-02-2013	LAST DATE FOR SENDING THE LIST OF REGISTERED STUDENTS TO THE UNIVERSITY 20-02-2013 TO 28-02-2013 CONDUCT OF SECOND SET OF TEST PAPERS
01-03-2013	PUBLICATION OF NOTIFICATION FOR UNIVERSITY EXAMINATIONS (ESE)
07-03-2013	PUBLICATION OF RESULTS OF SECOND SET OF TEST PAPERS
08-03-2013	LAST DATE OF RECEIPT OF APPLICATION FOR UNIVERSITY EXAMINATIONS WITHOUT FINE
15-03-2013	LAST DATE OF RECEIPT OF APPLICATIONS FOR UNIVERSITY EXAMINATIONS WITH FINE
20-03-2013	LAST DATE OF RECEIPT OF APPLICATIONS FOR UNIVERSITY EXAMINATIONS WITH SUPER FINE
27-03-2013	LAST DATE FOR SUBMISSION OF RESULTS OF CONTINUOUS EVALUATION (CE) BY TEACHERS TO THE HEAD OF THE DEPARTMENTS
03-06-2013	DISPLAY OF RESULTS OF CONTINUOUS EVALUATION (CE)
07-06-2013	LAST DATE OF SUBMISSION OF COMPLAINTS IF ANY, BY STUDENTS TO THE HEAD OF THE DEPARTMENTS REGARDING CONTINUOUS EVALUATION (CE)
14-06-2013	LAST DATE OF RECEIPT OF CONTINUOUS EVALUATION (CE) RESULTS BY THE CONTROLLER OF EXAMINATIONS 17-06-2013 TO 26-06-2013 END SEMESTER EVALUATION (ESE)

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CALENDAR SHOWING ACADEMIC EVENTS OF FIRST DEGREE PROGRAMMES UNDER CHOICE BASED CREDIT AND SEMESTER (CBCS) SYSTEM – 2010 ADMISSIONS

FIFTH SEMESTER

04-06-2012	COMMENCEMENT OF CLASSES
15-06-2012	LAST DATE FOR ALLOTING TOPICS OF ASSIGNMENTS/CONDUCT OF SEMINARS
20-06-2012	LAST DATE OF REGISTRATION FOR THE COURSES
13-07-2012	LAST DATE FOR SUBMISSION OF ASSIGNMENTS/CONDUCT OF SEMINARS
16-07-2012	LAST DATE FOR SENDING THE LIST OF REGISTERED STUDENTS TO THE UNIVERSITY
19-07-2012 TO 27-07-2012 CONDUCT OF FIRST SET OF TEST PAPERS	
10-08-2012	PUBLICATION OF RESULTS OF FIRST SET OF TEST PAPERS
16-08-2012	PUBLICATION OF NOTIFICATION FOR UNIVERSITY EXAMINATIONS (ESE)
24-08-2012 TO 02-09-2012 ONAM HOLIDAYS	
03-09-2012	LAST DATE OF RECEIPT OF APPLICATION FOR UNIVERSITY EXAMINATIONS WITHOUT FINE
05-09-2012 TO 12-09-2012 CONDUCT OF SECOND SET OF TEST PAPERS	
10-09-2012	LAST DATE OF RECEIPT OF APPLICATIONS FOR UNIVERSITY EXAMINATIONS WITH FINE
14-09-2012	LAST DATE OF RECEIPT OF APPLICATIONS FOR UNIVERSITY EXAMINATIONS WITH SUPER FINE
20-09-2012	PUBLICATION OF RESULTS OF SECOND SET OF TEST PAPERS
25-09-2012	LAST DATE FOR SUBMISSION OF RESULTS OF CONTINUOUS EVALUATION (CE) BY TEACHERS TO THE HEAD OF THE DEPARTMENTS
01-10-2012	LAST DATE OF SUBMISSION OF COMPLAINTS IF ANY, BY STUDENTS TO THE HEAD OF THE DEPARTMENTS REGARDING CONTINUOUS EVALUATION (CE)
01-10-2012 TO 17-10-2012 END SEMESTER EVALUATION (ESE)	
05-10-2012	DISPLAY OF RESULTS OF CONTINUOUS EVALUATION (CE)
17-10-2012	LAST DATE OF RECEIPT OF CONTINUOUS EVALUATION (CE) RESULTS BY THE CONTROLLER OF EXAMINATIONS

UNIVERSITY OF KERALA

CALENDAR SHOWING ACADEMIC EVENTS OF FIRST DEGREE PROGRAMMES UNDER CHOICE BASED CREDIT AND SEMESTER (CBCS) SYSTEM – 2010 ADMISSIONS

SIXTH SEMESTER

21-11-2012	COMMENCEMENT OF CLASSES
05-12-2012	LAST DATE FOR ALLOTING TOPICS OF ASSIGNMENTS/CONDUCT OF SEMINARS 22-12-2012 TO 31-12-2012 X'mas Holidays
01-01-2013	LAST DATE FOR SUBMISSION OF ASSIGNMENTS/CONDUCT OF SEMINARS 02-01-2013 TO 10-01-2013 CONDUCT OF FIRST SET OF TEST PAPERS
17-01-2013	LAST DATE OF REGISTRATION OF THE COURSES
21-01-2013	PUBLICATION OF RESULTS OF FIRST SET OF TEST PAPERS
04-02-2013	LAST DATE FOR SENDING THE LIST OF REGISTERED STUDENTS TO THE UNIVERSITY 06-02-2013 TO 15-02-2013 CONDUCT OF SECOND SET OF TEST PAPERS
20-02-2013	PUBLICATION OF NOTIFICATION FOR UNIVERSITY EXAMINATIONS (ESE)
28-02-2013	LAST DATE OF RECEIPT OF APPLICATION FOR UNIVERSITY EXAMINATIONS WITHOUT FINE
01-03-2013	PUBLICATION OF RESULTS OF SECOND SET OF TEST PAPERS
05-03-2013	LAST DATE OF RECEIPT OF APPLICATIONS FOR UNIVERSITY EXAMINATIONS WITH FINE
08-03-2013	LAST DATE OF RECEIPT OF APPLICATIONS FOR UNIVERSITY EXAMINATIONS WITH SUPER FINE
08-03-2013	LAST DATE FOR SUBMISSION OF RESULTS OF CONTINUOUS EVALUATION (CE) BY TEACHERS TO THE HEAD OF THE DEPARTMENTS
13-03-2013	DISPLAY OF RESULTS OF CONTINUOUS EVALUATION (CE)
18-03-2013	LAST DATE OF SUBMISSION OF COMPLAINTS IF ANY, BY STUDENTS TO THE HEAD OF THE DEPARTMENTS REGARDING CONTINUOUS EVALUATION (CE)
02-04-2013	LAST DATE OF RECEIPT OF CONTINUOUS EVALUATION (CE) RESULTS BY THE CONTROLLER OF EXAMINATIONS 20-03-2013 TO 05-04-2013 END SEMESTER EVALUATION (ESE)

Annexure i

STUDENTS FEED BACK ON TEACHERS 2012-13

	PARAMETERS	A	B	C	D
		Excellent	Good	Satisfactory	Poor
1	Knowledge base of teacher	72	20	8	0
2	Communication skill	68	30	2	0
3	Sincerity/Commitment of teacher	55	45	0	0
4	Ability to integrate course material with environment /other issues	46	49	5	0
5	Motivating students	74	21	5	0
6	Ability to design test /assignment/examinations	66	32	2	0
7	Relationship with students	75	20	5	0
8	Timing and punctuality of the class	70	20	10	0
9	Maintenance of discipline of the class	61	30	9	0
10	Encouragement of Curricular or extra-curricular activities	85	10	5	0
11	Use of Teaching/Learning aids	7	20	71	2
12	Ability to establish relationship with parent	69	26	5	0
13	Class counselling and career guidance	20	15	60	5

FEED BACK ANALYSIS 2012-13

Questionnaire consists of 13 parameters were given randomly to 100 students of the whole college at the end of academic year by IQAC team. Feedback from students were collected and evaluated. The responses for the questionnaire were consolidated. A summary is given below:

- ✓ As per the students opinion the subject knowledge and communicative skill of teachers were found to be excellent.
- ✓ The students also reported that most of the teachers were supportive in co-curricular activities and maintain a good relationship with them and their parents.
- ✓ Some students suggested to improve teaching aids.
- ✓ As per the analysis it was clear that the students need more counselling and career guidance classes.

Annexure iii
Best Practices

Best Practice – 1

Title: Thousand Splendid Stars

Goal: To enhance the usage of English Language especially among the economically and financially backward students of the college

The Practice and Impact:

The initiative was basically by the Higher Education Department of Government of Kerala. It was initiated during 2012. The programme was welcomed sceptically initially. Later Faculty members of the Department of English attained training and became Master trainers. Four successful batches camped and attained training under the faculty co-ordinated by Mr. Anees. . The SDE (Skill Development Excecutive) passed out from the Iqbal camps are successfully placed by the government of Kerala in various Higher Secondary Schools all around the state. Thus the under privileged student of the college and other colleges earned training, a living and respect from the society as trainers and teachers. The students hailing from Palode, Nanniyode and Bharathannoor are acting as SDEs in the schools near their homes.

The mission Thousand Splendid Stars gave Iqbal College a reputed position in wide acclaim as it became the first choice for ASAP camping among the students of other colleges. This mission also provided the college with a new and innovative teaching and learning culture altogether.

Best Practice – 2

Title: **EUPHONIA- THE POSTER EXHIBITION**

Goal: To attract students into the world of information and to trigger anxiety through visual images of general knowledge and creativity

The Practice and Impact:

The Department of English in collaboration with the Quiz and Debate club organises a Poster Exhibition every year with different themes. The first of its kind was in 2013, all the students of the department of English prepared poster with pictures, quotes and works of all the Nobel laureates of English Literature. The students and faculty members of gave huge and positive response to this as this was a refreshing experience. This poster exhibition also witnessed the launch of the Department magazine “The Rhyme of Hearts”. Not only the students of Iqbal College but also the students of the nearby Iqbal Higher Secondary School and The Iqbal B-ed Training College also were invited for the exhibition, and the response was huge and inspiring.

The student organizers were very thrilled by the response of the college and this boosted their self confidence and motivated their zest for knowledge and ventures like this. After this they started trying to set up poster exhibitions with a wide variety of topics including global warming, environment protection, women and child abuse etc.