



## YEARLY STATUS REPORT - 2022-2023

Part A	
Data of the Institution	
1.Name of the Institution	<b>IQBAL COLLEGE</b>
• Name of the Head of the institution	<b>Prof. (Dr.)K I Razeena</b>
• Designation	<b>Principal in Charge</b>
• Does the institution function from its own campus?	<b>Yes</b>
• Phone no./Alternate phone no.	<b><u>04722845537</u></b>
• Mobile no	<b><u>94475 82746</u></b>
• Registered e-mail	<b>iqbalcollege@rediffmail.com</b>
• Alternate e-mail	<b>principaliqbalcollege@gmail.com</b>
• Address	<b>Iqbal College Junction, Daivapura PO., Peringammala</b>
• City/Town	<b>Thiruvananthapuram</b>
• State/UT	<b>Kerala</b>
• Pin Code	<b>695563</b>
<b>2.Institutional status</b>	
• Affiliated	

/Constituent	<b>Affiliated</b>				
• Type of Institution	<b>Co-education</b>				
• Location	<b>Rural</b>				
• Financial Status	<b>UGC 2f and 12(B)</b>				
• Name of the Affiliating University	<b>University of Kerala</b>				
• Name of the IQAC Coordinator	<b>Prof. (Dr.)Kumari V K Shyni</b>				
• Phone No.	<a href="tel:9446468897">9446468897</a>				
• Alternate phone No.	<a href="tel:04722845537">04722845537</a>				
• Mobile	<a href="tel:6282889517">6282889517</a>				
• IQAC e-mail address	<a href="mailto:iqaciqbal@gmail.com">iqaciqbal@gmail.com</a>				
• Alternate Email address	<a href="mailto:naaciqbal@gmail.com">naaciqbal@gmail.com</a>				
3.Website address (Web link of the AQAR (Previous Academic Year)	<a href="https://www.iqbalcollege.edu.in/uploads/downloads/AQAR%202021-22.pdf">https://www.iqbalcollege.edu.in/uploads/downloads/AQAR%202021-22.pdf</a>				
4. Whether Academic Calendar prepared during the year?	<b>Yes</b>				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://www.iqbalcollege.edu.in/images/files/Hand%20Book%202022-23.pdf">https://www.iqbalcollege.edu.in/images/files/Hand%20Book%202022-23.pdf</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
<b>Cycle 1</b>	<b>B</b>	<b>2.77</b>	<b>2010</b>	<b>04/09/2010</b>	<b>03/09/2015</b>
<b>Cycle 2</b>	<b>B++</b>	<b>2.86</b>	<b>2018</b>	<b>30/11/2018</b>	<b>29/11/2023</b>

6.Date of Establishment of IQAC	01/06/2011			
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,				
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
TEACHING FACULTY	SALARY	STATE GOVERNMENT	2022	40982141
8.Whether composition of IQAC as per latest NAAC guidelines	Yes			
<ul style="list-style-type: none"> <li>Upload latest notification of formation of IQAC</li> </ul>	No File Uploaded			
9.No. of IQAC meetings held during the year	2			
<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	Yes			
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No			
11.Significant contributions made by IQAC during the current year (maximum five bullets)				
*CONDUCTED INDUCTION PROGRAMMES FOR THE FIRST YEAR DEGREE STUDENTS *CONDUCTED PROGRAMMES IN COLLABARATION WITH NSS *CONDUCTED NATIONAL SEMINARS *CONDUCTED DRUG ABUSE CAMPAIGNS *CONDUCTED PROGRAMMES IN COLLABARATION WITH NCC *CONDUCTED PROGRAMMES IN ASSOCIATION WITH VARIOUS GOVERNMENT DEPARTMENTS				
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year				
Plan of Action	Achievements/Outcomes			
TO CONDUCT SEMINARS AND WORKSHOPS	QUALITY ENHANCEMENT			
To expedite the pending CAS promotion of faculties	To cheeck whether the faculties got their promotions on time			

Feedback collection and analysis	Improvement of curriculum
13. Whether the AQAR was placed before statutory body?	Yes
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	
Name	Date of meeting(s)
COLLEGE COUNCIL	18/03/2024
14. Whether institutional data submitted to AISHE	
Year	Date of Submission
2022	09/02/2023
15. Multidisciplinary / interdisciplinary	
<p>Iqbal College affiliated to the University of Kerala has started the new generation Double main which is essentially the need of the hour. The Course belongs to the faculty of Arts. It amalgamates the subjects like Economics and Media Studies. The BA. (Economics and Media Studies) is a Multidiscipline course that adumbrates the concept of interdisciplinarity.</p>	
16. Academic bank of credits (ABC):	
<p>Academic Bank of Credits is a digital platform and a virtual storehouse that contains the information of the credits earned by the individual students throughout the journey of their life. The main objectives of ABC in our College:- To promote student-centric education Focus on learner-friendly teaching approaches Implement an inter-disciplinary approach Allow students to learn the best courses of their interest Enable students to learn at their own pace Functions Of Academic Bank Of Credit (ABC) The Academic Bank will be accountable for opening, closing, and validating the academic accounts of students. It will carry out tasks such as credit accumulation, credit verification, credit transfer/redemption of students. The courses include online and distance mode courses offered by the government and institutes. The validity of these academic credits earned by students will be up to seven years and students can redeem these credits. The credits can be redeemed and students can seek admission directly in the second year at any university. The validity will be up to seven years, hence, students will have to rejoin within seven years.</p>	
17. Skill development:	
<p>With the objective of skilling the young workforce of the students of Iqbal College and elevating their skills to global standards for employment in India and abroad, the College has set up a various activities in facilitating and coordinating various skill development initiatives of the state. It is incorporated to pursue its main objectives to promote, establish, setup, monitor, govern and regulate institutions and academies for skills excellence for development of core employability skills, competency standards and for promoting technology that meets the demands of various industries globally. Considering the peculiar demographic characteristics of the state of Kerala, unique skilling models have been adopted by our college with industry tie-ups and placement linkages and various such skill development programmes. These programmes stand out from the skill development initiatives in other states in India.</p>	
18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)	
<p>The cultural understanding of India is evident from the given verse, from Vishnu Purana: uttaramyatsamudrasya Himadreschaivadakshinam, varsham tad Bharatam nama Bharatiyatrasantatih The above verse beautifully says, the country that lies to</p>	

the north of the ocean and to the south of the snowy mountains is called Bharata as there reside the descendants of Bharat. The rapid changes in the global knowledge economy with the advancement in science and technology have led to dramatic changes in the society. No doubt that India has leaped many boundaries in all sectors- commerce, technology and development etc., but at the same time there has also been detachment from our belief and fall in values. The National Education Policy 2020, as the first such document of the 21st century, aims to reconfigure the education system of India on the framework of Indian knowledge System. With its emphasis on the rejuvenation of Indian languages, arts and culture, the NEP 2020 is a promising policy document.

**19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

Outcome Based Education helps higher education institutions to analyze, assess, and map the lesson learnt by students based on the questions attempted to attain Program Outcomes (POs), Course Outcomes (COs) & Program Education Objectives (PEOs). Outcome based education (OBE) is an educational approach that involves the restructuring of teaching methods & syllabus, pre-defining expected final outcomes and creating assessment practices in educational institutions to map & meet the expected students' learning outcomes. Outcome-Based Education (OBE) is a student-centric teaching and learning methodology in which the course delivery, assessment are planned to achieve stated objectives and outcomes. It focuses on measuring student performance i.e. outcomes at different levels. Six Graduate Attributes in Outcome Based Education in our College1.Subject knowledge 2. Problem Analysis 3. Design Solutions 4.Modern Tool Usage 5. Environment Sustainability 6. Lifelong Learning

**20.Distance education/online education:**

Distance learning, also called distance education, e-learning, and online learning, form of education in which the main elements include physical separation of teachers and students during instruction and the use of various technologies to facilitate student-teacher and student-student communication. Distance learning traditionally has focused on nontraditional students, such as fulltime workers, military personnel, and nonresidents or individuals in remote regions who are unable to attend classroom lectures. However, distance learning has become an established part of the educational world, with trends pointing to ongoing growth.

**Extended Profile**

**1.Programme**

1.1	307
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

**2.Student**

2.1	1153
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.2	473
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	<a href="#">View File</a>
2.3	318 (UG) 61 (PG)
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>3.Academic</b>	
3.1	38
Number of full time teachers during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
3.2	46
Number of sanctioned posts during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>4.Institution</b>	
4.1	50
Total number of Classrooms and Seminar halls	
4.2	18727168
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	50
Total number of computers on campus for academic purposes	

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

One of the leading higher education institutions under the University of Kerala, situated in Trivandrum, Iqbal College, Peringammala offers eight UG and three PG programmes. The college follows the prescribed curriculum of the university facilitating the students to secure their Bachelor degrees with electives and open courses under the Choice Based Credit and Semester system implemented by the University in 2010. The college enhances the teaching learning environment with aids and methods to focus on the curriculum, the strategies of which enables the students to thread across different subjects other than their own. The innovative New Gen Course Economics and Media Studies and Open Course offered by various departments become a gate way of widening the scope of the curriculum delivery. The open courses offered by each department are subject to the stipulations of the university and are finalized after considering the demand for the course. There are also Add-on Courses that help the students to

learn an additional skill along with their course which in turn improves their chances of employability. The teachers attend a number of refresher and Orientation courses as well as national and international academic programmes. They participate in the design of the syllabi in academic bodies.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://www.iqbalcollege.edu.in/programmes?page=Course%20and%20Programme%20Outcomes">https://www.iqbalcollege.edu.in/programmes?page=Course%20and%20Programme%20Outcomes</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college is affiliated to the University of Kerala and hence the academic calendars mandated by the university are to be strictly followed by the college. Academic calendar is released by the University for every semester. The institution adheres to the academic calendar for the conduct of CIE. The academic calendar is downloaded from the university website and posted in the Google classrooms. The College functions according to the academic calendar for all its internal and external activities. The evaluation method is conducted in two ways – Continuous Evaluation (CE) and End Semester Evaluation (ESE) in CBCSS. Eighty percent of the total is done through ESE and Twenty percent by CE. The College follows a very strict and transparent evaluation process. A College Level monitoring committee (CLMC) is set up to monitor and evaluate the quality of teaching learning process. Along with that a Department Level Monitoring Committee (DLMC) with correspondence with the Head of the Department as convener also functions effectively at the base level. DLMC regularly monitors the teaching-learning-evaluation process. The Department holds meetings at the very beginning of each semester to prepare the action plan based on the academic calendar.

All matters regarding internal examinations are posted.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

11

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

3

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

96

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

#### 1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Iqbal College has always been dedicated to sensitizing students to socially, professionally and ethically relevant issues for their holistic development. The institution integrates crosscutting issues relevant to professional ethics, gender, human values, environment and sustainability into the curriculum. The college undertakes specific initiatives to promote gender equity, human values and professional ethics through regular sessions. The syllabus includes several courses which address Gender, Environment and Sustainability, Disaster Management, Human Values and Professional Ethics. Such courses include Writing on Contemporary Issues, Ecology, Environmental Biology, Environmental Studies and Phytogeography. The course on Environmental Biology also deals with disaster management. The courses that deal with the issues of women familiarises diverse concerns from a feminist perspective. Students are made aware of class, race and gender as social constructs and about how they influence women's lives. Environmental Studies and Phytogeography deals with environmental issues and legislation in India, global initiatives for biodiversity and environmental conservation. The Open Courses run by various departments promote inter-disciplinary discussions. The college has various clubs which are concerned with environment and forest issues. There are also various activities organized by the NSS and NCC which promote students' perception and outreach.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>



**1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year**

9

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	<a href="#">View File</a>

**1.3.3 - Number of students undertaking project work/field work/ internships**

325

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

**1.4 - Feedback System**

<b>1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni</b>	<b>A. All of the above</b>
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File Description	Documents
URL for stakeholder feedback report	Nil
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	No File Uploaded

<b>1.4.2 - Feedback process of the Institution may be classified as follows</b>	<b>B. Feedback collected, analyzed and action has been taken</b>
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File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	Nil

**TEACHING-LEARNING AND EVALUATION**

**2.1 - Student Enrollment and Profile**

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of students admitted during the year**

490

File Description	Documents

Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>
<b>2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)</b>	
<b>2.1.2.1 - Number of actual students admitted from the reserved categories during the year</b>	
495	
File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>
<b>2.2 - Catering to Student Diversity</b>	
2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners	
<p>The learning levels of students are assessed through the Orientation Programme and achievements in literary events. The performance of students in the first Internal Assessment Test enables the teachers to identify the advanced learners and slow learners. 'Student Counselling Centre' with a trained Counsellor provides counselling to students in time, usually once in every month and more if required. Awareness Sessions were organized on different topics like drug usage, cyber bullying, self-motivation, confidence building, women empowerment, interview techniques etc. As part of 'Mentoring' the students are offered Social Wellness Program, Yoga Course, Personality Development Programs, Motivational Sessions etc. 'Tutorial System' functioning effectively in the college has helped in improving the performance of slow learners.</p> <p>Special Bridge Courses like DCA, Computerized Accounting, Library and Information Science are being conducted to reduce the knowledge gap between slow and advanced learners. 'Remedial Coaching' conducted by the institution under the twelfth plan of UGC is being given to slow learners. 'Career Guidance and Placement Cell' provides guidance to students to choose their apt career and as part of this jobfests were conducted. Clubs like Tourism Club, Bhoomitra Club, Forestry Club, Women Empowerment Cell, etc enables to strengthen their inner skills and potentialities.</p>	
File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>
<b>2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)</b>	
Number of Students	Number of Teachers
1181	52
File Description	Documents
Any additional information	<a href="#">View File</a>
<b>2.3 - Teaching- Learning Process</b>	
2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences	
<p>Along with the basic traditional methods teachers effectively make use of flipped classroom, group discussions, online assignments, workshops, field visits, brainstorming sessions, debates etc. Collaborative learning through peerteaching, student assisted teaching, group discussions are projects</p>	

are also being carried out. Through Project - Based Learning teacher assigns minor projects that provide deeper insights to learners. Open courses provides student's opportunity to pursue interdisciplinary studies. Another teaching strategy employed is Cooperative Learning, which is used for small teams, each with students of different levels of ability. Students are encouraged to join SWAYAM and NPTEL courses to broaden their knowledge. Invited lectures of eminent personalities are also provided to students to cater to their specific needs. Career Development classes are also provided on a regular basis.

Computer Assisted Learning is also adopted and the teacher uses Information and Communication Tools like LCD projectors, softwares, ICT enabled classrooms, Computerized Language Lab, Computer Labs etc. Experiential Learning based on experience and observation is used specifically in Science discipline. Students actively engage in social and community services through NCC, NSS and special forums.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

There has been a tremendous upscale of the ICT infrastructure of the campus during this period. There are 15 LCD projectors installed in the classrooms. To enrich the learning level of students NPTEL video tutorials and study materials are provided in library. Through the N-LIST and INFLIBNET digital repositories, students are given free access to a wide variety of eJournals and eBooks. The computer lab in the institution is equipped with 50 computers and 10 laptops. Important licensed software owned by the College include Microsoft Windows Operating System, Adobe Reader and other Database Management Systems, Office automation, etc.

Since 2014 as part of examination reforms Campus surveillance cameras have been installed in the campus of the Affiliated University. Each department has a separate Smart Classroom of its own. Teachers are also making use of online assessment tools for evaluation process according to the changing scenario. To enhance teaching learning in the campus, use of online teaching resources like LMS platforms, Google classrooms, Edmodo, Google Meet, ICT tools like Screencast oMatic, AZ recorder, & Blogs etc. are also made use of.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

52

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

**2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**

**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

22

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

**2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**

**2.4.3.1 - Total experience of full-time teachers**

15

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

**2.5 - Evaluation Process and Reforms**

**2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.**

**CBCSS regulations is being followed by college for the internal evaluation process of UG & PG. A weightage of 50% of the internal marks are awarded to internal assessments for UG program, 50% is allocated to assignment and seminars. Students require minimum 75 % regular attendance to be appeared for the University examination. 25% marks of internal assessment given for attendance in the previous years are removed by the University during 2022-23. For PG program, weightage of 40 % is given for written exam and 20% weightage each for assignment and seminars. Here also 75% attendance is needed to appear for University Examination. As per the College academic calendar, Internal Examinations are being conducted which is in tune with the University academic calendar.**

**The responsibility for conducting Internal Examinations is rested upon the shoulders of 3 monitoring bodies CLMC, DLMC & Internal Examination Cell. Prior preparation of the schedule of the examination will be done and announced to students. Signatures of the students are ensured in the CA marksheets before it is uploaded into University portal. Ample support and guidance are given to Slow learners, to improve their marks. Feedback from Student /Parent/Alumni is sought to incorporate the needful reforms.**

File Description	Documents
Any additional information	No File Uploaded

Link for additional information	Nil
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2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Students are provided a general idea about the evaluation mechanism through the Orientation Program. Complete transparency is followed in the internal assessment system. Apart from monitoring the quality of teaching learning process, CLMC works amicably to solve the Internal examination related grievances of students. The instructions of CLMC are followed by a Department level Monitoring Committee (DLMC). The DLMC ensures that all the academic activities within the department are followed strictly as per the Academic Calendar.

The monitoring, conduct of internal examinations as per the University Academic Calendar and timely announcement of results are done by CLMC. The preparation of Internal Question papers is done after analyzing the previous year's University question papers. Students are given sufficient time to identify any complaints regarding their internal marks. Students Grievance Redressal Cell is pertinent in this regard for solving out any issues of students related to Internal Examination. Internal Evaluation Reports are timely uploaded and submitted to the University by a Three tier System consisting of Tutor, Head of the Department and Principal. The Departments also take proper care to conduct Open House after Internal examinations.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The basic set of concepts, knowledge and skills acquired by the students on successful completion of a specific course/programme are termed as Course Outcomes. Kerala University has Board of studies for each programme with academic experts from respective stream as their members. The POs, PSOs and COs identify the sets of skills/concepts/knowledge that need to be possessed by the student to be academically capable. Before the beginning of a course, these POs, PSOs and COs has to be properly communicated to the students and faculty members. Kerala University is maintaining a website to manage academic and administrative duties of university. The website has displayed POs, PSOs and COs of every course offered by the University. A detailed departmental meeting is held in the beginning of an academic year to allocate subjects and communicate POs, PSOs and COs to each of the faculty members. The faculty members are held responsible to further communicate it to the students and to clear their doubts regarding this.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Adequate steps are taken to identify whether the proposed program outcome is attained by each department and the college as a whole. Through a well-organized mechanism the progress of each student in the entire period of the program is monitored. For each Semester internal evaluation is done based on two centralized internal examinations, assignments, seminars and attendance. Formative assessment conducted by the University also helps to evaluate how far

the program specific and course outcome has been achieved.

At the commencement of each semester, Internal Examinations are scheduled in assent with the University Calendar. Class Tests are conducted for each course which are the indicators of the course outcomes. ICT enabled seminars are assigned to students and the assessment is done. Through the Individual projects and group projects assessment of course outcome of students in PG and UG are done. In case of lab-oriented programmes, practical examinations are also conducted to evaluate the program outcome. Due weightage is given for suggestions received from alumni and stakeholders. College has a database of student placement details which is used to analyse the status and progression of employment.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

198

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

### 2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.igbalcollege.edu.in/images/files/SSS-2022-23.pdf>

### RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

11

File Description	Documents
Any additional information	No File Uploaded



Institutional data in prescribed format	<a href="#">View File</a>
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### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

### 3.2 - Innovation Ecosystem

#### 3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The Institution provides a active environment for promotion of Innovation and Incubation. All required facilities are provided and Guidance is extended to the students. Students are encouraged to actively involved in the application of Technology for societal needs. Necessary support is provided for Documentation, Publication of Research Papers and also for obtaining patents. Awareness meets, workshops, seminars and guest lectures on Entrepreneurship are organized. Students are provided opportunities to directly interact with outstanding entrepreneurs excelling in their field. Product service Training is provided for creating awareness on marketing the products. For enhancing learning experiences the faculty members adopt many ways, for example, lecture method, interactive method, project and field work method, computerassisted method, experiment method etc. Teaching and learning activities are made effective by these practices. Many teachers use the conventional black-board presentation methods, especially in mathematics, chemistry, physics, commerce and economics, where they teach mathematics, mathematical equations and statistics as numerical solving. Also, some teachers use power point presentations and computer-based materials.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

##### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

1

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

10

File Description	Documents
URL to the research page on HEI website	<a href="https://www.iqbalcollege.edu.in/research?page=Research%20Guides">https://www.iqbalcollege.edu.in/research?page=Research%20Guides</a>
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded

**3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year**

**3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year**

12

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

**3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**

**3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year**

4

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

**3.4 - Extension Activities**

**3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year**

The college organizes a number of extension activities to promote institute-neighborhood community to sensitize the students towards community needs. The students of our college actively participate in social service activities leading to their overall development. The college runs effectively National Service Scheme and National Cadet Corps Units. Through these units, the college undertakes various extension activities in the neighbourhood community. NSS organizes a residential seven day camp in nearby adopted village and several activities were carried out by NSS volunteers addressing social issues which include cleanliness , tree plantation ,water conservation The NCC unit of the college aims at developing qualities of leadership, patriotism, maintaining discipline, character building, spirit of adventure and the ideal of self service. The NCC unit of the college organizes various extension activities as tree plantation, Road safety awareness, Environmental Awareness, Personal Health and Hygiene, Diet awareness, Road Safety, Tree Plantation, Soil and Water Testing, Plastic eradication, No vehicle day, Jananisuraksha, Programme on female foeticide, organizing visit to Orphanages and Anganwadi, Voters awareness, Blood group detection ,Health check -up camps, Blood donation camps, Dental checkup camp, etc.

File Description	Documents
Paste link for additional information	Nil



Upload any additional information	No File Uploaded
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**3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**

**3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year**

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	No File Uploaded

**3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

22

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

**3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**

**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

**3.5 - Collaboration**

**3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year**

**3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

36

File Description	Documents
e-copies of related Document	No File Uploaded

Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>
<b>3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year</b>	
<b>3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year</b>	
2	
File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>
<b>INFRASTRUCTURE AND LEARNING RESOURCES</b>	
<b>4.1 - Physical Facilities</b>	
4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.	
<p>Installation and enhancement of infrastructural facilities for improving the teaching-learning process, and extending maximum possible educational amenities to its growing strength of learners is one of the primary objectives of the institution. Infrastructural changes are effected according to the needs of the concerned components of the college.</p> <p>The College campus spreads over 30.65 acres. There are 6 major buildings which house 35 Class rooms, Office rooms, 9 Laboratories, an Auditorium, a Seminar hall (with 200 seats), an air-conditioned Mini Conference Hall (with 50 seats), Library and a Computer Centre. In addition, there are staff rooms, research rooms, canteen, cooperative store, gymnasium, yoga centre, rest room and rooms for IQAC, NCC and NSS. The College has a spacious playground with peculiar topographic features. All the departments have computers with Internet facility. There is a well-equipped Tissue Culture Lab functioning under the Department of Botany. Department of Physics has a Micro Ceramic Research Laboratory.</p> <p>A full-fledged Women's Hostel is made available near the Campus. Appropriate concessions in hostel fee are made available for deserving students. A Generator is installed to ensure uninterrupted power supply in the campus. Sophisticated laboratories are provided with UPS and air conditioners.</p>	
File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.	
<p>The facilities available in the campus for sports, games and cultural activities are as given below. Outdoor Games</p> <ol style="list-style-type: none"> <li>Spacious Play Ground in 1 acre.</li> <li>A mini ground.</li> </ol> <p>Indoor Games</p>	

1. Table Tennis

2. Chess

Gymnasium Multi-Gymnasium with the following facilities:

1. Weight training units (6 no.).

2. Dumbbells.

3. Barbells with different weights.

4. Pec Deck/Butter fly Machine.

5. Seated chest press machine.

6. Leg curl plus machine.

7. Arm curl machine.

8. Low Rowing Machine.

9. Bench fat.

10. Parallel bar.

11. Gym Leg Press Machine.

12. Gym cable crossover machine.

13. Abdominal Board with ladder.

14. Multi Gym Bench.

15. A.B. Board.

16. Preach Bench.

Girls and Boys are given separate timings to use the gymnasium.

**Auditorium**

1. Open Auditorium for cultural activities.

2. Multipurpose hall for cultural activities and seminars Yoga Centre

A spacious place to conduct yoga classes. Foldable floor spreads are provided in the Yoga Centre.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

36

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data	

Template)	<a href="#">View File</a>
<b>4.1.4 – Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)</b>	
<b>4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)</b>	
<b>260000</b>	
File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template	<a href="#">View File</a>
<b>4.2 - Library as a Learning Resource</b>	
<b>4.2.1 - Library is automated using Integrated Library Management System (ILMS)</b>	
<p>College library has been using Integrated library automated software LIBSOFT Version 4.2. it is integrated, multi-user, user-friendly Library Management Software Package. LIBSOFT supports the 21st edition (1996) of Dewey Decimal Classification scheme for Classifying books in the Library. Even though LIBSOFT has supported DDC. Libsoft is providing Web OPAC(online Public Access catalogue) service to library user for get information about library collection with they require we can access library catalogue (OPAC) through web. Our college Web OPAC link is iqbal.libsoft.org. for library catalogue search. Book accession, Multimedia accession ,journal accession, book classification, cataloguing, membership ,book issue, book return and helps to stock verification are the main features of Libsoft (Integrated Library Management Software).</p> <p>The College has a library advisory committee which formulates the guidelines of the library. The Library have a competitive exam preparation corner which is used mainly for UPSC, SSC, KPSC and other entrance examinations of higher education. Study materials and relevant magazines are also provided for the purpose. Apart from this, the library has a stack room, a reference section and separate reading zones for boys and girls.</p>	
File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil
<b>4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources</b>	<b>A. Any 4 or more of the above</b>
File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>
<b>4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)</b>	
<b>4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)</b>	
<b>210459</b>	
File Description	Documents
	No File

Any additional information	Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

~~4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)~~

4.2.4.1 - Number of teachers and students using library per day over last one year

100

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	<a href="#">View File</a>

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The various IT facilities available in the College are given below:

**Computers –** The College has a total of 78 computers including laptops. All the Departments are provided with computers/laptops of advanced configuration.

**LAN facility –**The entire college campus is networked. The college is provided with BSNL broadband unlimited plan of 4 Mbps bandwidth. All Departments are connected using cabled network communication.

**Wi-Fi facility –** Wi-Fi facilities are currently available within 300 meters from the main building. All class rooms are Wi-Fi enabled using portable Wi-Fi devices.

**Date of updation –** 19/11/2022

**Nature of updation –** Bandwidth was increased from 2 Mbps to 4 Mbps.

**Future Plan –** Works of completely Wi-Fi enabled campus in association with Reliance Jio Communication network is in progress.

**Licensed Software –** The College has licensed softwares for various purposes.

**Language Lab –** The College has a Language Lab with a modern language software 'Thaaliyola' to engage the students in language learning exercises.

**Interactive Boards –** PG class rooms are aided with software enabled interactive boards.

**INFLIBNET –** Library is equipped with INFLIBNET facility

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

78

File Description	Documents
Upload any additional information	No File Uploaded

List of Computers	<a href="#">View File</a>
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<b>4.3.3 - Bandwidth of internet connection in the Institution</b>	<b>A. <math>\geq</math> 50MBPS</b>
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File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)**

**4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

**769404**

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

**4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.**

**All physical facilities including Classrooms, Laboratories, and Computers etc. are made available for all the students admitted in the college. The facilities in the classrooms are regularly used by the students. Sometime this is also made available for other governmental organizations like Public Service Commission for conducting examinations. Every laboratory is assigned with a faculty in-charge and lab assistants. Lab assistants are responsible for the proper upkeep of the stock on a day-to-day basis. The College provide equal opportunity to all its stakeholders to use the computer and internet facilities. A technical assistant is available in the College for handling computer and ICT related issues. The ICT Smart Class Rooms and the related equipments are maintained with AMC of the corresponding service providers. The College website has updated regularly by the College admin and the web designer. All laboratory equipments are serviced by authorised service persons from the respective distributor. The academic support facilities like library, sports, gymnasium, etc. is open to all staff and students. All students are advised to handle the physical and academic support facilities with extreme care. Stock verifications are done at the end of every academic year and reports are submitted to the principal.**

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

### **STUDENT SUPPORT AND PROGRESSION**

#### **5.1 - Student Support**

**5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

**5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

157

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

**5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**

**5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

157

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

A. All of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

265

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

265

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero**

A. All of the above

tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

10

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

72

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	No File Uploaded

## 5.3 - Student Participation and Activities

### 5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year



**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

5

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

**5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )**

The Student Council has a significant role in coordinating the key activities of the college. The students are given opportunities to organize various activities like Republic Day, Independence Day, Teachers Day, Sport's Day, College Day, Arts Day, Literary events, cultural events etc. It provides a platform for students to express their views on issues concerning them. The Council portfolio consists of Union Chairman, Union Secretary, Lady representatives, Associationn secretaries of various departments, Representatives of degree UG and PG programmes. All the students are selected based on parlimentary form of election.

**The role and functions of the student council:**

**Union Chairman**

- Acts as an official spokesperson of the council. The Chairman organizes student activities and events. Officially represent all the students in the College.

**Union Secretary**

- The Union Chairman and the Union Secretary organize various curricular and co-curricular events of the College and work with students to resolve their problems.

**Arts Club Secretary**

Organise curricular and co-curricular events of the College and work with students to encourage their skills.

**Magazine Editors:**

To conduct and formulate all the events of the college for the academic year and make a good magazine for the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

#### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Alumni cultivate and foster friendly and cordial relations between ex-students and the past and present employees of the college. We frequently meet and call some of the alumni to give guidance to our students for future career, insights of work life and speak to our students regarding outer corporate world. Some students of night college have a guilt of losing out on opportunities, which is an important topic of discussion between alumni and current year students as they can clear and present their experiences with practical scenarios. In general, we meet and keep rapport with other stakeholders. We are expecting our association to actively contribute to academic events and programs with trustees and our present staff members.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

D. 1 Lakhs - 3Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

### GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The college follows its vision and mission to serve better for students. The governance of the college matches vision and the mission of the college. Our vision and the mission are as follows:

**Our Vision** –To be a centre of excellence which imparts value based education to young students and empower them as full fledged future citizens.

**Our Mission** –To translate the vision into action by giving globally relevant quality education to students irrespective of caste, creed and gender.

#### GOALS AND OBJECTIVES

- To achieve academic excellence.
- To compete them at national and international level in all areas of life.
- To develop leadership qualities.

- To develop all round personalities of the students.
- To provide orientation to students towards research.
- To promote the faculty towards quality research and examination.

**Core Values**

- 1.Pursuit of Excellence through Education
- 2.Social Responsibility and Civic Awareness
- 3.Honest and Moral Uprightness
- 4.Empowerment through Education
- 5.Faith in its Own Capabilities
- 6.Respect for Life and Creation
- 7.Academic Excellence
- 8.Continuous Improvement in Education
- 9.Institutional Awareness and Practicability
- 10.Value and Outcome Based Education
- 11.Inspiring Campus Environment

File Description	Documents
Paste link for additional information	<a href="https://www.iqbalcollege.edu.in/aboutus?page=vision_mission">https://www.iqbalcollege.edu.in/aboutus?page=vision_mission</a>
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution follows the academic calendar provided by the higher education department which describes about admission, internal assessment, extracurricular activities and its analysis etc. Under the direct supervision of principal all the departments of the institute function. Day to day academic activities of the departments are taken care by the HODS. The principal as a representative of the institute leads its faculty members and HODs in all academic matters. He encourages and cooperates the HODs and faculty members in ensuring a proper academic environment in the institute which may benefit the students. The Plans and the Policies for fulfillment of the mission of the institute are executed by the active faculty members. For this purpose different committees have been constituted in the institute, who has been entrusted with the responsibility of implementing the programs and policies. For the proper functioning of the institute and promotion of participative management, the institute runs on a decentralized management operative process, wherein different committees have been framed by the principal in the governance of the institute. Such decentralized and participative management leads to a situation of harmony and congenial atmosphere in the institute for the development of the students.

File Description	Documents
Paste link for additional information	<a href="https://www.iqbalcollege.edu.in/studentsupport?page=Downloads">https://www.iqbalcollege.edu.in/studentsupport?page=Downloads</a>
Upload any additional information	No File Uploaded

**6.2 - Strategy Development and Deployment**

**6.2.1 - The institutional Strategic/ perspective plan is effectively deployed**

**Strategic Plan for Academic and Administrative Development:-**

Onset of the centre for coaching and counselling for SET exam at the college.

2) Conducting Green Audit at the college.

Onset of new short term certificate courses for the students.

Expansion of infrastructure facilities.

Participation in NIRF ranking.

Attempting for Potential for Excellence.

Organising a national seminar on a current issue of relevance.

Organising a workshop on Research Methodology.

Signing functional MoUs with different external organisation of relevance for social growth and development in different areas.

Encouraging the faculties for higher education like Ph.D, Post-Doctoral, Research Projects, Book Publication, papers in UGC CARE listed, SCOPUS INDEXED research journals

Organising entrepreneurship and competitive exam guidance related activities in the college through SET Exam Coaching and Guidance Centre and Place of Higher Learning and Research.

**Implementation:**

Most of strategic plans were implemented during the session and the remaining are in the process of progression. •

The centre for coaching and counselling for SET exam at the college was started after permission was granted by CACEE, University of Kerala.

College conducted Green Audit. Besides,

The college has signed MoUs

Tenof the faculties have publish research paper in UGC CARE listed and SCOPUS INDEXED Journal.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	<a href="https://www.iqbalcollege.edu.in/images/files/Hand%20Book%202022-23.pdf">https://www.iqbalcollege.edu.in/images/files/Hand%20Book%202022-23.pdf</a>
Upload any additional information	No File Uploaded

**6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.**

**The Governing Body:**

The chairman heads the governing body and the executive committee of the institution. The President, Secretary and other members of the College Management Board are part of the decision making bodies and committees responsible for the effective management of the College operations. The management gives sufficient authorization to the Principal to function in order to achieve the vision and mission of the institution.

**Administrative Set Up:** The Principal effectively takes forward the day-to-day management of the College in its academic and administrative matters. He has his team of Departmental Heads, the IQAC Coordinator, the Teachers, and the Office Superindernt and also the Head Clerk to assist him in the discharge of this work. The administrative setup is followed as governing bodies, academic council ( principal, vice principal, hods, staffs, students) , IQAC coordinator, students council/ union.

**Service Rules, Procedures, Recruitment and Promotion Policies:** The Constitution of the college has been amended from time to time based on the Governmental norms. The recruitment rules for the teaching staff are along with the eligibility criteria designed by the UGC . The promotional opportunities for teachers and non teaching staff are according to the rules and regulations of the Government.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	<a href="https://www.iqbalcollege.edu.in/iqac?page=Composition">https://www.iqbalcollege.edu.in/iqac?page=Composition</a>
Upload any additional information	No File Uploaded

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user inter faces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

**Response** The College makes arrangements for availing all the government schemes such as Gratuity, Pension, Commutation of Pension, Earned Leave encashment, Maternity Leave, Medical Facility, Leave on Overseas Project or Conference, Health Fund Scheme, Permission to attend FDP such as Orientation programmes and Refresher courses, short term courses, etc. for the career development and progression of the teaching as well as non-teaching staff. Besides the above, the following benefits are given to the teaching and non-teaching staff.

**Financial Support**

- o To the staff to attend workshops and conferences both at the national and international level Faculty Development Programme, Maternity and paternity leave with salary.
- o Interest free Housing Loan for domestic employees

**Material Benefits**

- o Office rooms for Staff Associations (Teaching and Non-teaching) on the campus
- o Wi-Fi facility to the staff inside the college campus

**Cater to Emotional Needs**

- o Staff Grievance Redressal Cell to address the issues and grievances of the staff
- o Availability of full-time professional counsellors for both staff and students

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

14

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

14

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

10

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

**6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff**

**Our institution has always implemented an effective self-appraisal system for**

assessing the performance of both academic faculties and administrative staff. This is done through the IQAC which conducts a students' feedback on each department faculty's quality of teaching, communication skill, etc. In addition to this, a self-appraisal is prepared by all the faculty members as per the format given by the UGC at the end of every academic year and this includes details regarding the faculty's academic achievements, training programmes (refresher/orientation courses attended, workshops/conferences/seminars attended, presentation or publication of research papers), innovative undertakings, extension programmes, etc. Based on the faculty's self-appraisal and the students' feedbacks, the Head of the Department and later the Principal assesses the performances of each faculty. The decisions taken are conveyed to the concerned faculty. A similar process takes place in the administrative section too and the results analysed are communicated to the nonteaching staff by the Principal either individually or in categorical/ general meetings. Regular self-appraisals and feedbacks from the students and the stakeholders motivate the teaching and non-teaching staff to improve their overall academic/ administrative performance. This definitely helps in increasing the quality of the teaching learning process and the administrative performance of our institution.

File Description	Documents
Paste link for additional information	<a href="https://www.iqbalcollege.edu.in/images/files/Policy-Manual-Iqbal-College.pdf">https://www.iqbalcollege.edu.in/images/files/Policy-Manual-Iqbal-College.pdf</a>
Upload any additional information	No File Uploaded

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The College receives funds for its functioning from different sources like Management, Alumni, PTA and State as well as Central governments. The proper utilisation of these funds is done by the College Development Cell of the college. A two-tier auditing system also functions in the college. Internal auditing is done by a verification committee comprising of all the teaching staff of the college. Verifications are done during the month of March and the committees submit their reports to the Principal. This report is thereafter cross-checked by the Principal, IQAC and office staff. The auditing of PTA fund is done by a committee constituted by the Principal, which is followed by the auditing of a Chartered Accountant who certifies the utilisation of PTA funds. The proper utilization of funds received from the UGC is also audited by a Chartered Accountant and the audited Utilization Certificates are sent to the UGC for further verification. An External Government auditor, appointed by the Department of Collegiate Education, the Accountant General's Office and the Local Fund Office, verifies and audits all the financial resources. This is done every year. Objections if raised are resolved and clearance certificates regarding the same are filed for further use.

File Description	Documents
Paste link for additional information	<a href="https://www.iqbalcollege.edu.in/images/files/Policy-Manual-Iqbal-College.pdf">https://www.iqbalcollege.edu.in/images/files/Policy-Manual-Iqbal-College.pdf</a>
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0



File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college ensures optimal utilisation of available resources for its smooth functioning. This is done by the Principal, with the help of the Purchase Committee and the Head Accountant. Being an aided college, the salary and other allowances for teaching and nonteaching staff is provided by the state government through treasury transactions. The college also receives funds from the state government under various special heads which are utilised for the same purpose in the best possible way. The development fund of the college, given by either the UGC or the management, is managed by the Head Accountant with the help of the Purchase Committee. This fund is used for the general development of the college, which includes improving infrastructure of the institution, beautification of the campus, fulfilling the necessary department requirements such as computers, printers, proper internet facility, laboratory equipments, and class requirements such as sufficient number of benches and desks for the students every year. The examination fee which is collected from the students is fixed by the University of Kerala and the same is remitted in the University. The PTA amount collected from the parents at the time of students' admission is used to meet the expenses usually met by this Association and this includes giving timely remunerations to the Guest Faculties and also helping the Purchase Committee financially in urgent needs.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.5 - Internal Quality Assurance System

##### 6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Iqbal College attempts to chisel out the total quality person through a persistent focus on imparting quality education, through its innovative, comprehensive and flexible education policy. The IQAC since its inception has been performing the following tasks on a regular basis: 1. Improvement in quality of teaching and research by regular inputs to all concerned based on feedback from students. 2. Providing inputs for best practices in administration for efficient resource utilization and better services to students and staff. 3. Providing inputs for Academic and Administrative Audit and analysis of results for improvement in areas found weak. Students and staff give their feedback and suggestions on teaching and administrative performance The IQAC has immensely contributed in the implementation of quality assurance strategies and processes at all levels. The Institute IQAC regularly. The Institute IQAC prepares, evaluates and recommends the following for approval by the relevant Institute and Govt. statutory authorities: (a) Annual Quality Assurance Report (AQAR) (b) Self-Study Reports of various accreditation bodies (UGC 12b, NAAC) (c) Performance Based Appraisal System (PBAS) for Career Advancement Scheme (CAS) (d) Stakeholder's feedback (e) Process Performance & Conformity (f) Action Taken Reports

File Description	Documents



Paste link for additional information	<a href="https://www.iqbalcollege.edu.in/uploads/downloads/1710560393.pdf">https://www.iqbalcollege.edu.in/uploads/downloads/1710560393.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC continuously reviews and takes steps to improve the quality of the teaching learning process. The Academic Calendar is prepared in advance, displayed and circulated in the Institute and strictly followed. Admission to various programmes, summer, winter and mid-term vacations, examination schedule and declaration of results are notified in the Academic Calendar. All newly admitted students have to compulsorily attend the Orientation Programme, in which they are made aware of the philosophy, the uniqueness of the Education system, the teaching learning process, the system of continuous evaluation, compulsory core courses, various cocurricular activities, discipline and culture of the Institute. All students are also given a guided tour of the campus and the various facilities. All students are provided with the Student Diary that provides all details relevant for students. Students are apprised of the Time-Table, Programme structure, syllabi of the courses before the semester commences. Important announcements are made in the morning assembly or through the Public Addressing System and the attendance and conduct of classes are monitored by the Principal, HODs and tutors of various classes

File Description	Documents
Paste link for additional information	<a href="https://www.iqbalcollege.edu.in/images/files/Policy-Manual-Iqbal-College.pdf">https://www.iqbalcollege.edu.in/images/files/Policy-Manual-Iqbal-College.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Iqbal College is committed to the cause of gender equity. The institution continually monitors incidents of sexual harassment and gender discrimination and adopts a transparent mechanism for timely redressal of such grievances. The campus and hostel are strictly monitored by warden and security guards. The

college has an Anti-Ragging Committee which ensures strict compliance of anti-ragging measures and special care is taken for the safety of the girls. Helpline numbers against ragging, sexual harassment etc. are displayed in notice boards. The mandatory notifications prescribed by UGC are also displayed in the College Handbook and website. The college academic coordinators are also concerned about gender parity when hiring fulltime faculty and temporary teaching staff. For women students, there is a separate Grievance Cell as well as a Women's Study Unit. The college has an Anti-Sexual Harassment Committee with a senior lady faculty as the Presiding Officer. The institution provides support to the female staff and students and organizes classes, seminars and events. The core paper on "Women's Writing" offered to students pursuing BA English and Communicative English foregrounds the oppression and resistance by women in Indian society. This is a remarkable initiative to create an understanding regarding the various gender issues that still persists in our society.

File Description	Documents
Annual gender sensitization action plan	<a href="https://www.iqbalcollege.edu.in/images/files/Hand%20Book%202022-23.pdf">https://www.iqbalcollege.edu.in/images/files/Hand%20Book%202022-23.pdf</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="#">A.Women's Study Unit</a> <a href="#">B.Anti-Sexual Harassment Committee</a>

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	D. Any 1 of the above
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File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college gives emphasis on reducing waste materials and encourages environmental friendly practices. Waste management is the managing of waste by disposal and recycling it. Landfills, recycling and composting are some of the methods and techniques by which waste can be disposed of. Proper waste management can decrease bad odour, reduce pollution and produce energy. The dedicated staff and students of the college work behind the scenes to deal with the waste and to ensure that reusable and recyclable materials are properly dealt with. An effective waste management system is implemented in the campus. Wastes are segregated as solid, liquid and e-waste, and provisions are made to dispose it appropriately. A representative from each class monitors the overall waste disposal measures practised in the college. In association with NSS and NCC, concrete ring enclosures are built in the campus to collect food waste. For destroying used napkins, an incinerator is installed inside the

amenity centre. Rainwater is collected in an open-pond and it is also harvested in the concerned unit in the campus; and this helps in meeting the shortage of water in the campus. E-wastes are collected every six months and are sold out with the permission of the concerned authorities

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	<a href="#">View File</a>

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

B. Any 3 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-**

friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment  
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution is committed to the responsibility towards marginalized and backward communities. Numerous initiatives are undertaken to provide an inclusive environment upholding the values of tolerance and harmony towards cultural, regional, linguistic, communal, socio economic and gender diversities. Food kits were distributed to economically weak families in Peringammala Panchayat on 05/09/2022 as part of Onam celebrations. The staff and the students also visited Trippadam Old Age Home on 24/09/2022, conducted cultural activities and distributed food kit, vegetables and sweets among the inmates and spend the day with them. Premarital counseling course organized in the college was helpful to numerous youngsters. Intercollegiate sports events helped to foster a healthy ambience and spirit of sportsmanship among students. Various celebrations, cultural and club activities organized within the college aimed to foster the spirit of harmony and celebrate the vivid diversity all around. Students who belong to the marginalized sections of the society are given support in their learning and extra-curricular activities. Digitalization of documents of the SC/ST public was completed on 18/12/2022 by our selected students. Student volunteers in collaboration with the NGO, 'Mind' helped people with muscular dystrophy enjoy trip to Napier Museum on 29/01/2023.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

#### 7.1.9 Sensitization to Constitutional Obligations

Iqbal College has organized various academic and co-curricular activities to inculcate values, rights, duties and feeling of oneness among students. As part of a Seminar, expert talks were held in the college to enrich the knowledge of students in these areas. Competitions including elocution, poster making, essay writing, patriotic song and so on were held to sensitize the students on constitutional obligations. The college has organized various academic and co-curricular activities to foster an interest in and understanding of fundamental duties and rights of Indian citizens. As part of Quit India Day, quiz and essay competitions were held on 08/08/2022. Quiz, elocution and patriotic song competitions were held on Independence Day (15/08/2022). Quiz and Essay writing competitions were held on National Unity Day on 31/10/2022. A national

seminar on "Secularism in India: Challenges and its Future" was held in the college on 17 & 18 November 2022. The seminar sponsored by The Institute of Parliamentary Affairs, Government of Kerala sensitized students on various issues related to secularism in India. Poster making and quiz competition were organized on Republic Day (26/01/2023).

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">Competitions including elocution, poster making, essay writing, patriotic song</a>
Any other relevant information	<a href="#">Quiz and Essay writing competitions were held on National Unity Day on 31/10/2022. A national seminar on "Secularism in India: Challenges and its Future" was held in the college on 17 &amp; 18 November 2022</a>

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

C. Any 2 of the above

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Iqbal College commemorates and celebrates days of national and international significance to instill a sense of pride and nationality among the staff and students. Commemorative days were celebrated in the college in collaboration with various organizations, clubs, NSS and NCC. Planting of saplings and cleaning of campus were held on World Environment Day (05/06/2022). Quiz competition and Poster making competitions were conducted on 12 th August 2022 to mark Independence Day. An Essay competition was held on UN Day (24/10/2022). There was also an expert talk on UNO regarding its role in maintaining world peace. Poster making competition and pledge to uphold human rights were held on World Human Rights Day (10/12/2022). On World Youth Day (12/01/2023) students cleaned the campus of Government UP school, Njaraneeli and painted the walls of the school. Teachers' Day, Gandhi Jayanthi and other significant days like Blood Donation Day, Quit India Day were also commemorated. Cultural and regional festivals like Onam, Holi, Deepavali and Christmas were also celebrated. Talks by experts and competitions were also held on other days of significance like Women's Day, Ozone Day and Quit India Day.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>

Any other relevant information	No File Uploaded
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## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

**1. Vimukthi – Anti-Drug Awareness Campaign.** Objectives of the Practice: To prevent youth from using illicit drugs . To create awareness about the harmful effects of illicit drug use<sup>3</sup>. The Context: The prevalent drug menace and substance abuse amongst youngsters which has far reaching consequences need to be addressed with utmost urgency.<sup>4</sup>. The Practice: As part of anti-drug mass awareness drive, the college organized talk, poster making, slogan writing competition, essay writing, story writing and poem writing competition. Awareness programme, signature campaign and rally were organized. Pamphlets on negative effects of tobacco and narcotics were distributed to public on World Cancer Day.<sup>5</sup>. Evidence of Success The campaign reduced drug usage and related criminal behavior among students and youth in the locality.

**Vidya Vaanavil – Educating the under privileged.** Objectives of the Practice: To educate tribal students who were dropouts, To develop skills and to inspire a love for learning. The Context: The high dropout rates among tribal students of Katilakuzhi in Eyyakkode Panchayat which is in the vicinity of the College. The Practice: Done in collaboration with the NGO, Heaven Tree. Five students from each department of the college were selected, meetings conducted with the tribal officer and promoter and classes held.

File Description	Documents
Best practices in the Institutional website	<a href="https://www.iqbalcollege.edu.in/images/files/Best-Practice-2022.pdf">https://www.iqbalcollege.edu.in/images/files/Best-Practice-2022.pdf</a>
Any other relevant information	Nil

## 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Iqbal College is dedicated to the cause of promoting environment conservation. This is especially relevant as the college is located in an ecologically sensitive area. Awareness campaign and participation in environment friendly activities were conducted throughout the academic year. NCC and NSS extension activities involve planting saplings in and around the college. Students participated in various competitions which enriched them with ideas to save the environment. Rain water is harvested to get over water scarcity in summer. The institution brought about a change in its water use pattern through rain water harvesting. Students raised awareness through social participation, exhibitions and conferences which helped them to integrate knowledge practices into real time concerns. Iqbal College integrates the local community in its activities in its march ahead. NSS activities held in the college provided valuable lessons in ecological understanding among students. There were programs in medicinal garden, nature camps and visits to environmentally sensitive areas. Students and staff paid visit to the house of less fortunate as part of community service. Various activities in which the students were involved helped to inculcate in them the pleasures of communion and the values of social responsibility.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

**Decided to**